

Mountain Fire Protection District

Trustee Meeting

February 18, 2021

In Attendance: Trustees Tony Wright, Neil Nelson, Mike de Wit, Clem Remillard and John Gregson. Administrator/Financial Officer Sarah Zubkowski. Fire Chief Russ McMann and Deputy Fire Chief Dave LeNeveu.

Meeting called to order @ 7:00 pm by Neil Nelson. Second by John Gregson. MSC.

Correspondence:

- Clem Remillard received a letter from the insurance company regarding our insurance coverage and underwriter.
- Clem Remillard received an email from the Provincial Government regarding the annual reporting requirements.
- Russ McMann sent an email regarding potential COVID-19 grants. Clem Remillard stated that he is unsure whether the District will qualify due to the specifications.
- Clem Remillard stated that the COVID-19 grant that was applied for with the RDN will be taken to the next meeting for approval.
- Russ McMann was approached by the new Benson magazine to be interviewed regarding the firehall and fire department. He is asking the board whether he should do the interview. Clem Remillard stated that he could do the interview and mention the website, the burning permits, etc.
- Clem Remillard was contacted by a resident to see if he could wash his trailer at the firehall as he saw someone was washing a boat here.

Financial Report: presented by Sarah Zubkowski.

- List of bills noted.

Fire Department Report: presented by Russ McMann.

- 5 calls in January – 1 MVI, 1 structural, 1 alarm activated, 1 burning complaint and 1 mutual aid.
- Clem Remillard asked about a call to an address in the District regarding a property that has been flagged with the Police due to threats. Russ McMann to follow up with Darcy Morgan who attended the call to ensure the property is the same and ensure that Fire Comm knows about this in the future for calls.

Old Business:

- Clem Remillard asked for input from the fire department regarding the updated website and online burn permits. Clem Remillard asked the fire department for feedback on their own space on the website so they can update and change it with information they feel is important.
- Clem Remillard stated that Mitchell Nelson is currently updating the florescent lights to LED. Clem Remillard purchased the lights.
- Clem Remillard still needs to get the water tested.
- Clem Remillard is waiting for the power to be out to ensure the generator is still working.

- Neil Nelson asked about the bay doors. Clem Remillard stated they have been painted and installed.
- Neil Nelson asked about the bill for the chemical spill. Clem Remillard stated that there is another new ICBC agent on the file and has not heard back still regarding this bill. Clem Remillard will follow up again with ICBC.
- Neil Nelson asked about the computer lease from Mosiac for office assets for the fire department. Neil Nelson has signed the lease and Sarah Zubkowski sent this to RCAP leasing.

New Business:

- Russ McMann stated that the fire department has booked a day for the Super Shuttle Service – April 3, 2021.
- Russ McMann stated that the fire department needs a data plan for the iPad's in the trucks to ensure they can load the maps with fire hydrants in other Districts. Clem Remillard asked how much data they need. Fire department stated that they don't need much. Clem Remillard will follow up with Shaw and other companies to ensure a good rate.
- Fire department has a First Aid training booked this weekend which is full.
- Russ McMann stated that they have applied for long service medals for 5 firemen. The total was \$800.
- Clem Remillard stated that the District is now part of the BC Assessment Authority which allows us to access reports and information about properties in the District.
- Clem Remillard stated that District is now registered with BC Provincial Auction. This will allow the District to sell items through the auction website.
- Clem Remillard asked the fire department and if they leave a truck in the District when they are training in Lantzville to cover our District. David LeNeveu stated it depends but generally they leave a truck here in case of emergency.
- Russ McMann stated that he talked to a man who builds sea can containers for fire training. Russ McMann may be able to get one for free. Russ McMann stated that it is roughly the size of three 20 foot sea cans. The board needs to decide if we have a place for this. Russ McMann suggested that we dig into the bank behind the fire hall and this way it will stay on District property. John Gregson asked how long they last and how many fires they can withhold. Russ McMann will follow up on this. Clem Remillard stated we may need to check with the RDN as well.

Questions: No residents in attendance.

Motions Adopted by E-Mail:

- Motion to pay bills made by Neil Nelson Jan 25, 2021. Second by Tony Wright Jan 25, 2021.
- Motion to change lights in the hall to LED lights made by Neil Nelson Jan 26, 2021. Second by Tony Wright Jan 26, 2021.
- Motion to pay Sarah Zubkowski made by Neil Nelson Feb 1, 2021. Second by Tony Wright Feb 1, 2021.
- Motion to pay bills made by Tony Wright Feb 2, 2021. Second by Neil Nelson Feb 2, 2021.
- Motion to enter lease with RCAP leasing for computer equipment for fire department made by Neil Nelson Feb 4, 2021. Second by John Gregson Feb 4, 2021.

- Motion to pay bills made by Neil Nelson Feb 10, 2021. Second by Mike de Wit Feb 11, 2021.
- Motion to pay Sarah Zubkowski made by John Gregson Feb 16, 2021. Second by Neil Nelson Feb 16, 2021.
- Motion to pay bills made by Neil Nelson Feb 16, 2021. Second by Tony Wright Feb 16, 2021.

Motion to adjourn meeting @ 8:09 pm made by Neil Nelson. Second by Mike de Wit. MSC.

Next meeting is March 18, 2021 @ 7 pm.