

Mountain Fire Protection District

Trustee Meeting

March 16, 2017

In Attendance: Trustees Charles Pinker, Mike deWit, Dale Fulton, and Clem Remillard. Harold Kamikawaji was absent. Administrator/Financial Officer Sarah Zubkowski. Fire Chief Jack Van Doorn.

Meeting called to order @ 7:02 pm by Charles Pinker.

Correspondence:

- Sarah Zubkowski received an email from the insurance agents requesting some paperwork to be filled out prior to renewal. Sarah Zubkowski to fill out and have signed.
- Auditors have been in contact with Sarah Zubkowski, Charles Pinker and Clem Remillard regarding the 2016 year end financial statements.

Financial Report: presented by Sarah Zubkowski.

- List of bills noted.

Fire Department Report: presented by Jack Van Doorn.

- 2 callouts: 1 MVA and 1 alarm.
- Colton Ganderton has moved to Coombs and left the fire department.
- Generator was tested by fire department and is working properly.
- The rip and run printer is still not working. Clem Remillard has someone coming next week to fix and replace anything needed.

Old Business:

- Burning Bylaw read through. Motion to adopt Bylaw #93 Burning bylaw by Dale Fulton. Second by Clem Remillard. MSC. Second reading performed. Motion to adopt Bylaw #93 Burning Bylaw by Charles Pinker. Second by Mike deWit. MSC.
- The website was updated further by Clem Remillard.
- Board to still discuss cell phone coverage for the lieutenants.
- Standard operating guidelines for the firefighters are in the progress of being updated by Wade Pile.
- Wade Pile is working on completing the burning permit application form for the website.
- Jack Van Doorn is still working on updating the firefighter responsibilities bylaw.
- Water tanks placement was discussed with the developer and he is including the water tanks in his plans for the development.
- Front door lock is not working properly. Clem Remillard will get this fixed.
- Dale Fulton enquired with Jack Van Doorn regarding the status of the signs and highway barricades with Ministry of Transport. Jack Van Doorn stated he is still in contact with them. Dale Fulton suggested requesting a new street light on the corner between the Fulton house and McGarrigle house on Jingle Pot Road. Dale Fulton will look into this further.

New Business:

- Jack Van Doorn has been allowing smoke into the hall to test the fire alarms. He stated that the alarms were slow to respond to the smoke and may need to be looked at or replaced.
- Jack Van Doorn noted that the oven is not working properly and takes a long time to preheat. Mike deWit motioned to purchase a new oven. Second by Charles Pinker. MSC.

Motions Adopted by E-Mail:

- Motion to pay bills and approve minutes presented by Sarah Zubkowski by Dale Fulton Feb 20, 2017. Second by Charles Pinker Feb 20, 2017. MSC.
- Motion to pay Sarah Zubkowski by Charles Pinker Feb 6, 2017. Second by Harold Kamikawaji Feb 6, 2017. MSC.
- Motion to pay bills presented by Sarah Zubkowski by Charles Pinker Mar 13, 2017. Second by Dale Fulton Mar 13, 2017. MSC.
- Motion to pay bills and Sarah Zubkowski by Charles Pinker Mar 16, 2017. Second by Clem Remillard. MSC.

Motion to adjourn meeting @ 8:01 pm made by Charles Pinker. Second by Mike deWit. MSC.

Next meeting is the AGM and is on April 20, 2017 @ 7:00 pm.