

Mountain Fire Protection District

Trustee Meeting

May 11, 2015

In Attendance: Trustees Charles Pinker, Anne Judson, Dale Fulton, Harold Kamikawaji and Clem Remillard. Administrator/Financial Officer Sarah Zubkowski. Deputy Fire Chief Wade Pile and Captain Russ McCallum from the fire department.

Meeting called to order @ 7:01 pm by Charles Pinker.

Election of Chairman:

- Dale Fulton nominated Charles Pinker. Second by Harold Kamikawaji.
- Charles Pinker asks for any other nominations – none.
- Charles Pinker states he will accept the nomination. MSC.

Correspondence:

- 2 emails received regarding the burning bylaws and firefighting equipment purchase.

Fire Department Report: presented by Russ McCallum.

- 1 structure fire (mobile home) and 1 call for an injured hiker
- 902 (new truck) more warranty work completed.
- 901 (2010 fire truck) had a minor repair.
- Approximately 8 burning complaints with the police being called to one due to aggressive behavior from a resident.
- Approximately 5-6 burning permits were given out.
- Anne Judson questioned whether the fire department will be doing anything differently due to the anticipated drier summer? Wade Pile stated that they follow the forestry protocols. Clem stated he is concerned due to the fact that people are not following the burning bylaw and/or obtaining burning permits.
- Anne Judson questioned whether the fire fighters have decided on an open house date? Wade Pile stated they had not but will discuss at the next practice.
- Anne Judson stated that membership to the Vancouver Island Fire Fighters Association were paid from the East Wellington Volunteer Fire Fighters Association account which is against the purchasing policy and questioned the fire fighters? Russ McCallum stated that they needed to pay it and they did not accept credit card therefore they paid by cheque and he understands that this was against the policy. Anne Judson stated that the District will reimburse and next year we will send a cheque from the District's account for the fees.

Financial Report: presented by Sarah Zubkowski.

- List of bills noted.

Old Business:

- The fire department has joined the Vancouver Island Firefighting Association.
- The fire department has yet to join the BC Firefighter Trainer Association.

- Clem Remillard stated they have received the part for the sensor in the Air Motion fan. Will be replaced soon.
- Clem Remillard stated that the sign is being made and should be installed soon.
- Dale Fulton stated remaining flood lights still to be changed.
- The door was installed in the stairwell however the door handle is not working. Charles Pinker to follow up on this.
- Firefighters are still looking into the gear storage.
- Dale Fulton has yet to obtain additional quotes for sound panelling on the roof.
- Insurance on mutual aid was confirmed while obtaining the renewal of the insurance policy.
- Security issue with codes and fobs still to be followed up on. Clem Remillard and Charles Pinker will address the issue in June.
- Clem Remillard had questioned whether we could have someone independent chair the Annual General Meeting. Charles Pinker stated the District cannot.
- Clem Remillard requested that the firefighters provide some pictures of the new fire truck that can be posted on the website. Clem Remillard will attend a fire fighter practice to obtain pictures.

New Business:

- Anne Judson questioned a resident's status from the AGM as the resident was very vocal regarding issues and he signed the declaration stating he is a resident of the District. Charles Pinker stated he is not a resident of the district. Anne Judson asked that Charles Pinker follow up with the non-resident to ensure that he knows he is not a resident of the District as this could affect voting at the AGM.
- Clem Remillard obtained some templates for burning bylaws and forms which he distributed. Clem Remillard and Charles Pinker will meet with the fire fighters to go over old and new template burning bylaws in order to come up with an updated burning bylaw that can be reported back to the trustees for approval before being sent to Victoria for final approval.
- Clem Remillard stated that we should get an updated list of firefighters as remuneration is based on the number of fire fighters. Anne Judson questioned how the East Wellington Fire Fighters Association came about? Charles Pinker stated it has been in place since approximately the 1960's.

Motions Adopted by E-Mail:

- Motion to pay bills presented by Sarah Zubkowski by Charles Pinker March 23, 2015. Second by Anne Judson March 23, 2015. MSC.
- Motion to approve minutes from March 16, 2015 meeting March 23, 2015 by Charles Pinker. Second by Anne Judson March 23, 2015. MSC.
- Motion to pay bills presented by Sarah Zubkowski by Anne Judson March 31, 2015. Second by Charles Pinker March 31, 2015. MSC.
- Motion to pay Sarah Zubkowski, CA invoice as presented made by Anne Judson April 1, 2015. Second by Charles Pinker April 1, 2015. MSC.
- Motion to pay bills presented by Sarah Zubkowski by Anne Judson April 3, 2015. Second by Charles Pinker April 3, 2015. MSC.
- Motion to pay sign quote by Clem Remillard April 6, 2015. Second by Charles Pinker April 7, 2015. MSC.

- Motion to reimburse Sarah Zubkowski for AGM advertisements by Anne Judson April 8, 2015. Second by Clem Remillard April 8, 2015. MSC.
- Motion to pay bills presented by Sarah Zubkowski by Anne Judson February 19, 2015. Second by Dale Fulton February 19, 2015. MSC.
- Motion to pay bills presented by Sarah Zubkowski by Charles Pinker April 9, 2015. Second by Anne Judson April 9, 2015. MSC.
- Motion to pay painting bill for door by Charles Pinker April 10, 2015. Second by Anne Judson April 10, 2015. MSC.
- Motion to pay Sarah Zubkowski, CA invoice as presented made by Charles Pinker April 15, 2015. Second by Dale Fulton April 15, 2015. MSC.
- Motion to approve minutes from April 16, 2015 AGM by Anne Judson April 22, 2015. Second by Charles Pinker April 22, 2015. MSC.
- Motion to pay Sarah Zubkowski, CA invoice as presented made by Clem Remillard April 30, 2015. Second by Anne Judson April 30, 2015. MSC.
- Motion to pay bills presented by Sarah Zubkowski by Dale Fulton May 2, 2015. Second by Clem Remillard May 2, 2015. MSC.

Motion to adjourn meeting @ 9:04 pm made by Anne Judson. Second by Charles Pinker. MSC.

Next trustee meeting is June 18, 2015 @ 7:00 pm.