Mountain Fire Protection District

Trustee Meeting   September 19, 2019

In Attendance: Trustees John Gregson, Mike deWit and Tony Wright. Neil Nelson and Clem Remillard absent. Administrator/Financial Officer Sarah Zubkowski. Chief Russ McMann, Assistant Fire Chief Russ McCallum, firefighters Dave LeNeveau and Wayne Morgan. Resident Charles Pinker.

Meeting called to order @ 6:58 pm by John Gregson. Second by Tony Wright. MSC.

Correspondence:

- Sarah Zubkowski received in the mail information regarding the BC Hydro's Fleet Electrification Rate Application.
- Sarah Zubkowski received in the mail information regarding the transition from Securco to SecurTek for our security services.
- Sarah Zubkowski received an email from the BC Municipal Safety Association regarding a training opportunity for firefighters entitled Resilient Minds: Building the Psychological Strength of Firefighters.

Financial Report: presented by Sarah Zubkowski.

- List of bills noted.

Fire Department Report: presented by Russ McCallum.

- 2 calls in August – burning complaint and alarms activated.

Old Business:

- Russ McMann noted that one of the firefighters code is not working. Sarah Zubkowski to follow up.
- Legal agreement has been completed regarding the Shady Mile tank. Board to meet and discuss final details.
- Clem Remillard talked to Shaw and the box put in the gym upstairs is too old. A representative from Shaw provided details regarding a new package which would require a 3 year agreement signed and would save the District significantly. John Gregson motions to agree to new terms. Tony Wright second. MSC.
- New truck policy still to be completed.
- 2020 budget reviewed.

New Business:

- Dave LeNeveau sent a partial copy of our commercial insurance policy to Hub City Insurance for review. A representative from Hub City Insurance noted that incidental malpractice insurance not included currently and also inquired about Directors and Officers Liability insurance was not included. Dave LeNeveau asked what is the firefighter insurance coverage for liability? He also asked that a full review be completed regarding insurance coverage. Sarah Zubkowski noted that our current insurance coverage includes Commercail insurance (liability and building), Directors and Officers

Liability insurance, Firefighter insurance, and vehicle insurance. Sarah Zubkowski to follow up on these issues.

- Russ McCallum discussed potential purchase of a new truck that would replace the old truck. The trucks on the marketplace are going fast and the District needs to get out there and look at them. John Gregson stated that we should get the tank tender out first so we know what the tank will cost as this is the priority. Then we can figure out how much is left in the budget before we move forward on a new truck purchase. Mike de Wit stated that the firefighters can make a phone call if they want to go look at a truck and that the funds are approved. John Gregson asked whether there are any issues with obtaining trucks from the US? Russ McCallum stated that the truck will just need to be certified. John Gregson asked whether we should set a max age limit for the purchase of the replacement truck. Russ McCallum stated that the oldest they would entertain would be 2006. Sarah Zubkowski asked whether there are any issues driving a truck back from the US? John Gregson asked Sarah Zubkowski to follow up with the insurance agency about buying an American truck.
- Wayne Morgan asked about the 75 year celebration in 2020. Suggested committees from firefighters and board be set up and organize. Board and firefighters agreed that May 2020 would work best. John Gregson asked that firefighters and board bring ideas to the next meeting regarding the 75 year celebration.
- John Gregson noted that burning regulations have changed significantly in recently. The firefighters need to get up to speed on this issue. Russ McMann asked for John Gregson to send a link with the information to him. Russ McMann asked that Clem Remillard post it on the website. John Gregson to provide information.
- With hiring a female firefighter, John Gregson suggested that we have sensitivity training and harassment policy put into place. Tony Wright stated that WCB requires a harassment policy be in place. The board to draft a harassment policy.
- Bid Invitation drafted by John Gregson was provided for review. New plans for water tank installation reviewed by board and firefighters. Not included in the bid is moving the propane tank. The District will be responsible for this. Wayne Morgan asked about a pipe drawing not being included on the drawing. John Gregson asked the firefighters to review the drawings and provide feedback by the end of the weekend so we can move forward.
- Guy Fawkes is Nov 2.

Questions:

- Charles Pinker asked about the ICBC new policy regarding drivers of vehicles. Sarah Zubkowski to follow up.
- Charles Pinker asked what the water damage insurance deductible for District? Sarah Zubkowski to follow up on this issue.
- Charles Pinker asked about borrowing from province deadline. Sarah Zubkowski noted that the deadline for fall borrowing has passed and that if the Board decides to fund any projects through borrowing the funds cannot be obtained until the spring fund advancement.
- Charles Pinker asked that names in the minutes be limited to the board members and that residents and firefighters names be kept anonymous.

Motions Adopted by E-Mail:

- Motion to pay Sarah Zubkowski made by Tony Wright Sept 3, 2019. Second by John Gregson Sept 3, 2019.

- Motion to pay bills and approve minutes made by Neil Nelson Sept 5, 2019. Second by Clem Remillard Sept 5, 2019. MSC.
- Motion to pay bills made by Neil Nelson Sept 13, 2019. Second by Tony Wright Sept 13, 2019.
- Motion to pay Sarah Zubkowski made by Tony Wright Sept 17, 2019. Second by Mike De Wit Sept 17, 2019.
- Motion to pay bills made by Tony Wright Sept 18, 2019. Second by Clem Remillard Sept 18, 2019.

Motion to adjourn meeting @ 8:01 pm made by John Gregson. Second by Tony Wright. MSC.

Next meeting October 17 @ 7 pm.