

Mountain Fire Protection District

Trustee Meeting

June 23, 2022

In Attendance: Trustees Clem Remillard, Tony Wright, Neil Nelson, and Dave Stewart. Harold Kamikawaji absent. Administrator/Financial Officer Sarah Zubkowski. Deputy Fire Chief Dave LeNeveu, Burning Permit Liaison Wayne Morgan, Firefighter Zak Dunn.

Meeting called to order @ 6:59 pm by Neil Nelson. Second by Clem Remillard. MSC.

Correspondence: None.

Financial Report: presented by Sarah Zubkowski.

- List of bills noted and discussed.

Fire Department Report: presented by Russ McMann.

- 5 calls in May – MVI, alarms activated, and power lines.
- Car fire was discussed. This was reported in the local news. Mark McCallum saved a young woman from a burning car as the crash happened near his home.

Old Business:

- The new signs were installed in the District. Clem Remillard wants to thank Main Road for helping with the signs. He plans to draft a formal thank you letter from the board.
- The sill damage is still to be fixed on the exterior of the hall. Clem Remillard to follow up on this.
- Mutual aid continues to be worked on with the City of Nanaimo.
- Tony Wright obtained quotes for an industrial washer at approximately \$8,000 - \$9,000. Also obtained a quote for \$3,500. Zak Dunn noted that other fire halls are running 2 washing machines and 1 dryer. Tony Wright asked if we can fit 2 washing machines in the laundry machine. Zak Dunn stated he will look and measure the room. Sarah Zubkowski suggested a stackable option.
- Firefighters are still looking for a replacement truck option. Wayne Morgan stated that the fire department is in discussion with Darly as they have built a similar truck previously. This type of truck may work.
- Neil Nelson asked if the fire department noted any leaking in the urinals as reported previously by the cleaner. Zak Dunn said he would check it out after the meeting.
- Tony Wright obtained some general figures for swivel, rolling chairs for the 2023 budget. Need 12-14 swivel chairs. Quotes provided to fire department for review. Neil Nelson motions to replace 14 chairs from Staples at price of \$199.99 from the Firehall maintenance reserve fund. Tony Wright second. MSC.
- Wayne Morgan noted that a resident in the District has offered access to his pond. He suggested some options for accessing this water. The fire department will talk to the resident.
- Dave LeNeveu mentioned that the dry hydrant at Witchcraft is still needed. Clem Remillard stated that this was discussed in the past and was currently sitting with the City of Nanaimo. Dave LeNeveu asked if we have a contact for someone at the City of Nanaimo. Clem Remillard will contact someone at the City regarding this issue. Need to

obtain permission to put in the dry hydrant. Dave LeNeveu sent contact for RDN to Charles Pinker for follow up.

- New signs for parking lot at Creekside will be installed by RDN. Correspondence with the RDN is ongoing on this issue. Harold Kamikawaji sent a letter on behalf of the board regarding the signs, parking lot and outhouse issues.
- Zak Dunn provided quotes for the HVAC system for air conditioning in the exercise system. One head - \$6,745 and two head - \$8,950. Zak Dunn also stated that he can potentially obtain a free system for the gear room circulation and he can install for cheap. A previous quote was obtained for about \$4,900. Clem Remillard feels like the gear room system is most important.

New Business:

- Dave LeNeveu stated that the fire department has applied for a medal for bravery for the actions of Mark McCallum for pulling a woman out of a burning car.
- Dave LeNeveu asked if the 75th anniversary party for the District could be scheduled this year. Currently set for September 10th.
- Clem Remillard asked everyone to watch for ants and potentially catch one so that the pest control person knows what they are spraying.

Questions:

- Charles Pinker asked about the grounds maintenance amount in the financial information. Neil Nelson stated that it related to snow removal.
- Charles Pinker stated that the new signs in the District look great. He asked whether the old signs will be removed.
- Charles Pinker stated that the RDN is in the process of putting up no parking signs at the Creekside parking lot so that residents can call and get people towed. Gates are not decided on yet. The outhouse was moved to a different location in the parking lot.
- Charles Pinker stated that he is working with RDN staff to recognize Mark McCallum for his bravery on the car fire.
- Charles Pinker stated that the Fire Smart Program is coming to the fire hall. Dave LeNeveu stated that the talk is scheduled with the officer group on July 6th.
- Charles Pinker has the fire resiliency survey available for the fire department. Dave Leneveu stated that they already have a copy.
- Charles Pinker sent a question to the RDN about water that can be provided in the District from the City. Mutual aid agreements are in place but have not been updated in recent years.

Motions Adopted by E-Mail:

- Motion to transfer \$12,000 from the capital reserve fund to the chequing account made by Dave Stewart June 1, 2022. Second by Neil Nelson June 1, 2022. MSC.
- Motion to pay Sarah Zubkowski made by Tony Wright June 1, 2022. Second by Tony Wright June 1, 2022. MSC.
- Motion to pay bills made by Neil Nelson June 7, 2022. Second by Harold Kamikawaji June 7, 2022. MSC.
- Motion to pay Sarah Zubkowski and pay bills made by Neil Nelson June 16, 2022. Second by Harold Kamikawaji June 16, 2022. MSC.
- Motion to pay bills made by Harold Kamikawaji June 24, 2022. Second by Neil Nelson June 24, 2022. MSC.

Motion to adjourn meeting @ 7:57 pm made by Neil Nelson. Second by Tony Wright. MSC.

Next meeting is on July 21, 2022 @ 7 pm.