

Mountain Fire Protection District

Trustee Meeting

March 17, 2016

In Attendance: Trustees Charles Pinker, Dale Fulton, and Clem Remillard. Absent Anne Judson and Harold Kamikawaji. Administrator/Financial Officer Sarah Zubkowski. Fire Chief Jack Van Doorn and Deputy Fire Chief Wade Pile from the fire department.

Meeting called to order @ 7:07 pm by Charles Pinker.

Correspondence: None

Financial Report: presented by Sarah Zubkowski.

- List of bills noted.
- Jack Van Doorn questioned the Island Overhead Door invoice. Was for semi-annual maintenance and also repairs to bay doors.

Fire Department Report: presented by Jack Van Doorn.

- 1 callout for a burning complaint. 2 burning permits issued.
- Water transfer training in progress. Wade Pile explained the new training on responding to a fire with all 3 trucks and how water will transfer and be transported.
- Jack Van Doorn noted that the fire department got invited to a Narcan training session for administrating drugs as first responders. Board noted reservations about this due to the mandate of the District. Fire department will attend the information/training session and report back.

Old Business:

- Dale Fulton discussed the bill from Mayzes Excavating for snow plowing with Joe Mayzes. He explained the District has Greg Gow on contract to provide these services. The trustees advised Sarah Zubkowski to pay the bill.
- The gutters have been completed by Charles Pinker and Dale Fulton.
- Clem Remillard provided quotes for the firefighters business cards. Sarah Zubkowski noted that Vistaprint is very affordable. Sarah Zubkowski to get a template ready on Vistaprint for firefighter approval.
- Clem Remillard has talked to the sign people and they are still to come finish the sign.
- Jack Van Doorn talked to the Department of Highways and they will be putting in arrows for now and requesting funding for noposts.

New Business:

- Clem Remillard noted that the firefighters can provide a newsletter or notice that can be posted on the website under Fire Bulletins.
- Jack Van Doorn noted that the cleaning lady piles the garbage by the back door. Charles Pinker noted it was because she does not have a key for the garbage bins. Jack Van Doorn to get her a key cut.
- SCBA were all tested. They are good now until Spring 2017.
- Jack Van Doorn noted that the photocopier/printer needs service as there is a line that shows when photocopying. Also the fax does not work well. Board will set this up.

Motions Adopted by E-Mail:

- Motion to pay bills presented by Sarah Zubkowski by Dale Fulton February 16, 2016. Second by Harold Kamikawaji February 16, 2016. MSC.
- Motion to approve minutes from February 11, 2016 meeting February 17, 2016 by Clem Remillard. Second by Dale Fulton February 17, 2016. MSC.
- Motion to pay bills presented by Sarah Zubkowski by Clem Remillard February 23, 2016. Second by Dale Fulton February 23, 2016. MSC.
- Motion to pay Sarah Zubkowski, CPA, CA invoice by Charles Pinker February 29, 2016. Second by Clem Remillard February 29, 2016. MSC.
- Motion to pay bills presented by Sarah Zubkowski by Dale Fulton February 29, 2016. Second by Clem Remillard February 29, 2016. MSC.
- Motion to pay bills presented by Sarah Zubkowski by Charles Pinker March 7, 2016. Second by Dale Fulton March 7, 2016. MSC.
- Motion to pay bills presented by Sarah Zubkowski by Dale Fulton March 14, 2016. Second by March 14, 2016. MSC.
- Motion to pay Sarah Zubkowski, CPA, CA invoice by Charles Pinker March 17, 2016. Second by Dale Fulton March 17, 2016. MSC.

Motion to adjourn meeting @ 8:37 pm made by Charles Pinker. Second by Clem Remillard. MSC.

Next meeting is the AGM on April 21, 2016 @ 7:00 pm.