

Mountain Fire Protection District

Trustee Meeting

February 16, 2017

In Attendance: Trustees Charles Pinker, Mike deWit, Dale Fulton, Harold Kamikawaji and Clem Remillard. Administrator/Financial Officer Sarah Zubkowski. Fire Chief Jack Van Doorn, Lieutenant Derek Girard and Colton Ganderton.

Meeting called to order @ 7:01 pm by Charles Pinker.

Correspondence:

- Government Finance Officers Association of British Columbia sent information regarding membership into the organization.
- BC Hydro sent a letter regarding input on LED streetlights.

Financial Report: presented by Sarah Zubkowski.

- List of bills noted.

Fire Department Report: presented by Jack Van Doorn.

- 3 callouts: 1 MVA, 1 structural fire, and 1 burning complaint.
- Russ McCallum stepped down from captain and Russ McMann has been elected to captain.
- Generator was tested by fire department and is working properly.

Old Business:

- Jack Van Doorn to follow up with Martin Drakely regarding the equipment needed for ladder testing.
- Burning bylaw was finalized by Charles Pinker.
- The website was updated with pictures by Clem Remillard. Clem Remillard requested that pictures be completed in the new station blues so they can be posted on the website.
- Board to still discuss cell phone coverage for the lieutenants.
- Standard operating guidelines for the firefighters are in the progress of being updated by Wade Pile.
- Wade Pile is working on completing the burning permit application form for the website.
- Jack Van Doorn is still working on updating the firefighter responsibilities bylaw.
- Water tanks placement is under discussion with the developer and he appears to be on board. Firefighters can go ahead and repair tanks.

New Business:

- Charles Pinker would like to make a motion to purchase a flag, flag pole, and plaque based on the estimate received of \$3,500. Second by Mike deWit. MSC.
- Rip and run printer has been hacked per Jack Van Doorn. The board will follow up on this.
- Front door lock is not working properly. Clem Remillard will get this fixed.

- Clem Remillard and Harold Kamikawaji checked into TV service and were quoted \$30/month. Harold Kamikawaji motioned to acquire TV coverage for the hall. Second by Clem Remillard. MSC.

Motions Adopted by E-Mail:

- Motion to pay bills and approve minutes presented by Sarah Zubkowski by Charles Pinker Jan 23, 2017. Second by Harold Kamikawaji Jan 23, 2017. MSC.
- Motion to pay bills presented by Sarah Zubkowski by Charles Pinker Jan 25, 2017. Second by Harold Kamikawaji Jan 25, 2017. MSC.
- Motion to pay Sarah Zubkowski by Charles Pinker Jan 31, 2017. Second by Dale Fulton Jan 31, 2017. MSC.
- Motion to pay bills presented by Sarah Zubkowski by Clem Remillard Feb 6, 2017. Second by Harold Kamikawaji Feb 6, 2017. MSC.
- Motion to pay bills presented by Sarah Zubkowski by Dale Fulton Feb 13, 2017. Second by Charles Pinker Feb 13, 2017. MSC.
- Motion to pay bills and Sarah Zubkowski by Charles Pinker Feb 15, 2017. Second by Dale Fulton. MSC.

Motion to adjourn meeting @ 7:51 pm made by Harold Kamikawaji. Second by Mike deWit. MSC.

Next meeting is on March 16, 2017 @ 7:00 pm.