

Mountain Fire Protection District

Trustee Meeting

December 19, 2013

In Attendance: Trustees Charles Pinker, Anne Judson, Clem Remillard and Dean Kauwell. Administrator/Financial Officer Sarah Zubkowski. Captain Russ McCallum and Deputy Chief Wade Pile attended from the fire department.

Meeting called to order @ 7 pm by Charles Pinker.

1st Order: Reading of previous minutes: date change required. Motion to adopt made by Anne Judson. Second by Charles Pinker. MSC.

Correspondence: Clem Remillard received a verbal thank you from a constituent regarding a thank you letter received from the fire department regarding fireworks at Guy Fawkes night.

Financial Report: presented by Sarah Zubkowski.

- Bank statement not received therefore current bank balances not provided.
- List of bills noted. Motion to pay bills made by Clem Remillard. Second by Anne Judson. MSC.
- McCallum questioned the payment of a bill to Wholesale Fire & Safety due to a billing issue. Sarah Zubkowski to look into and discuss with Russ McCallum.

Fire Department Report:

- Per Wade Pile there were two callouts
 - Horticultural center had a water pipe burst.
 - The school had a false alarm.
- Wade Pile is compiling Standard Operating Procedures for the fire department.

Old Business:

- Decals were received by fire department.
- Km allowance was paid out to some volunteers in order to cover gas costs as this has been done in the past.
- A reminder was made to the approved firefighters to provide a cell phone bill to Sarah Zubkowski prior to the end of 2013 to get payment for October – December 2013 and then again in June 2014 and December 2014.
- E-Dispatch working great still.
- 2 options for fire trucks have moved forward
 - Fort Garry – vacuum 3000 gallon truck specifications were received however no quote was included. Wade Pile stated they discussed with Fort Garry taking the truck down to the base model and then pricing out options that can be added. The fire department can then decide on options and come up with a price. Also this truck can be serviced through Independent Diesel in Lantzville.
 - Spartan – vacuum 3000 gallon truck specifications were received with a quote for \$350,027 including FOB shipping fire hall and not including GST and PST. Russ McCallum stated this is for the truck with the bigger transmission and higher horsepower and also included stainless steel parts which are unnecessary. He will be requesting another quote without the stainless steel parts.

- Anne Judson questioned how much of the price is related to the type being vacuum? Wade Pile and Russ McCallum stated approximately \$50,000.
- Anne Judson questioned where the fire department plans to get the water for the truck and whether the water is available all of the time? Wade Pile and Russ McCallum stated that there are many water sources including Millstream River and availability should not be an issue.
- Anne Judson questioned whether Steve Ellis (fire chief) went to Duncan to view their vacuum truck? Wade Pile and Russ McCallum stated that he did and Duncan only had good things to say about the vacuum truck.
- Anne Judson questioned the maintenance costs on a vacuum truck? Wade Pile and Russ McCallum stated that they will be higher but not significantly and the new truck will require training for the firefighters.
- Anne Judson questioned whether the vacuum option of fire truck is too much for our department? Wade Pile and Russ McCallum stated that this will be a stepping stone towards super shuttle service which is noted to decrease house insurance. The vacuum truck will allow for more water to be hauled to fires as well.
- Sarah Zubkowski questioned what will be done with 902 when a new truck is purchased? Wade Pile stated that they plan to keep the truck and convert it to a tool truck as the newer fire trucks cannot haul all of the equipment necessary. It will also still have a pump which would be useful in fire calls.
- Sarah Zubkowski questioned how much would 902 sell for? Wade Pile and Russ McCallum estimate \$10,000.
- Stools were purchased for the island in the main room of the hall.
- Steve Ellis still needs to follow up on the sign.
- Some of the policies and procedures need to be discussed with Steve Ellis which will be arranged at a later date.
- Clem Remillard questioned who gets contacted when someone tries to phone the fire hall as he has been receiving calls because people are not getting through to anyone when they call the fire hall? Dean Kauwell stated that the phone is call forwarded to the duty officer and they are supposed to answer the phone however they may not if the number is not recognized. People may or may not be leaving a message when they cannot get through. Sarah Zubkowski to follow up with Shaw regarding the call forwarding caller ID.
- Gord Shoquist (trustee not in attendance) continues to follow up the street light issue.
- Policies have been discussed however not yet finalized. It is still hopeful that these will be completed for the AGM in 2014.
- Anne Judson read out the final copy of the letter she prepared to the residents of the District regarding participation in the District's management. Motion to distribute the letter made by Anne Judson, second by Dean Kauwell. MSC.
- Sarah Zubkowski received the list of codes from the firefighters and has compiled a list with to provide to Securco for changes.
- Tangible Capital Asset policy has been drafted by Sarah Zubkowski however will need to finalize once more research and discussion with the firefighters is done.

New Business: None

Motion to adjourn meeting @ 9:05 pm made by Charles Pinker. Second by Anne Judson. MSC.

Next meeting January 23, 2014.

