

Mountain Fire Protection District

Trustee Meeting

December 17, 2015

In Attendance: Trustees Charles Pinker, Dale Fulton, and Clem Remillard. Absent Anne Judson, Harold Kamikawaji. Administrator/Financial Officer Sarah Zubkowski. Fire Chief Jack Van Doorn from the fire department.

Meeting called to order @ 7:07 pm by Charles Pinker.

Correspondence:

- Charles Pinker received an email regarding road flares available which has been forwarded to the fire department.
- Jack Van Doorn received a letter thanking the fire department for an outstanding Guy Fawkes event.

Financial Report: presented by Sarah Zubkowski.

- List of bills noted.
- Dale Fulton questioned the gas heater repairs.

Fire Department Report: presented by Jack Van Doorn.

- 7 callouts - 1 motor vehicle accident, 1 structural fire, 3 burning complaints, 1 alarm call, 1 fire. 4 burning permits issued.
- Update to the Playbook which states that it must be adhered to by June 30, 2016. Jack Van Doorn feels we are meeting the standards currently.

Old Business:

- Jack Van Doorn has ordered gear lockers.
- Clem Remillard still to follow up on further quotes on business cards.
- FOB and key policy looks good. Sarah Zubkowski to type up for approval.
- Jack Van Doorn stated that work on 903 has started and clutch has been replaced.
- Phoenix Gutters will not be able to come do the gutters until the new year. Clem Remillard will follow up with a different company to get this done due to water overflow.
- Clem Remillard has talked to the sign people and they are still to come finish the sign.
- Charles Pinker talked to the RDN regarding the burning bylaw and will follow up further with them.
- Clem Remillard will follow up with Securco regarding the map of sensors.
- Clem Remillard to contact Greg Gow regarding snow removal again this year.

New Business:

- Jack Van Doorn would like a few street lights put in as well as no-posts in a few locations in the district. Clem Remillard to go over with him.
- Jack Van Doorn questioned the cleaning duties and stated that some of the tasks are not being completed. Charles Pinker to follow up.
- Jack Van Doorn to donate old turnout gear to Firefighters Without Borders.

- Motion to approve quote from Island Overhead Doors for semi-annual maintenance made by Clem Remillard. Second by Charles Pinker. MSC.
- Charles Pinker stated that the park adjacent to the firehall will have installed a picnic shelter, bathroom, and benches by the RDN.

Motions Adopted by E-Mail:

- Motion to pay bills presented by Sarah Zubkowski by Anne Judson November 23, 2015. Second by Harold Kamikawaji November 23, 2015. MSC.
- Motion to approve minutes from November 19, 2015 meeting November 26, 2015 by Anne Judson. Second by Charles Pinker November 26, 2015. MSC.
- Motion to pay bills presented by Sarah Zubkowski by Charles Pinker November 30, 2015. Second by Anne Judson November 30, 2015. MSC.
- Motion to pay bills presented by Sarah Zubkowski by Charles Pinker December 13, 2015. Second by Harold Kamikawaji December 13, 2015. MSC.
- Motion to pay bills presented by Sarah Zubkowski by Charles Pinker December 17, 2015. Second by Dale Fulton December 17, 2015. MSC.

Motion to adjourn meeting @ 8:53 pm made by Charles Pinker. Second by Dale Fulton. MSC.

Next trustee meeting is January 21, 2016 @ 7:00 pm.