

Mountain Fire Protection District

Trustee Meeting

May 18, 2023

In Attendance: Trustees Neil Nelson, Dave Stewart, Harold Kamikawaji, Clem Remillard and Dave Stewart. Tony Wright absent. Administrator/Financial Officer Sarah Zubkowski. Deputy Fire Chief Dave LeNeveu.

Meeting called to order @ 7:00 pm by Neil Nelson. Second by Harold Kamikawaji. MSC.

Correspondence:

- Nadine Rosvold the hall cleaner has retired.
- Draw for the fire truck for the July deadline was not met, therefore we will have to wait till December for financing from Province. Interim financing on the truck will be required from BMO. Clem Remillard will follow up with the bank.
- Bylaw 102 received from the Provincial government.

Financial Report: presented by Sarah Zubkowski.

- List of bills noted and discussed.
- The bank account is getting low and we may have to transfer funds from the reserve account if needed.

Fire Department Report: presented by Dave LeNeveu.

- 8 calls for March and April – 1 MVI, 2 structural, 2 burning complaints, 2 medical assist, and 1 other (rescue). 68 burning permits issued.
- Mark McCallum award is still in process. RCMP now involved and will move forward.
- Category 2 and 3 fires have been cancelled. Campfires are still allowed until further notice.

Old Business:

- The fire department is waiting for fire truck to come off assembly line from Ford. Hopeful this will come off at the end of May. All pieces are ready to be put on the truck once it comes off the line.
- Clem Remillard still to contact City regarding the dry hydrant at Witchcraft Lake.
- Russ McMann to complete the required plywood for attic access door.
- The mutual aid with the City of Nanaimo is still not complete. The City has lowered the insurance requirement amount to \$5 million which coincides with our insurance coverage. Also going to include Gabriola fire department now. Mutual aid with RDN with all halls in the area no longer going forward. North Cedar fire department taking over the mutual aid amongst the following fire departments: North Cedar, Cranberry, Extension, Lantzville, Gabriola and our department.
- New keys still needed for fire department.

New Business:

- SCBA has been switched over and is in place now.

- New washing machine installed and washing protocol has been in place after live fire training.
- Fun fair at Mountain View was attended by 3 firemen.
- Donna Argyle passed away. Suggested that we help out the family somehow. Neil Nelson suggested a meal prep kit.
- Landscaping issue – there are a bunch of alders on the back wall that need to be removed. Neil Nelson will take care of them. Wasps are also out now and will need to be dealt with.
- Dave Stewart found an appraiser for the fire trucks for approximately \$900. Motion to appraise the trucks made by Dave Stewart. Second by Neil Nelson. MSC. Dave Stewart will contact them and get this arranged.
- Fire truck funding – motion to bridge finance \$275k and use \$250k from capital works made by Clem Remillard. Second by Neil Nelson. MSC.
- Lease buyout on the printer is \$2500.
- Snow removal proposals needed per Dave Stewart. He will follow up on this.

Questions:

- Jack Van Doorn asked about the Director and if she has followed up on information from AGM, specifically the new school traffic information? Neil Nelson stated that we have not heard back from her at all.

Motions Adopted by E-Mail:

- Motion to pay bills and approve minutes made by Neil Nelson Mar 21, 2023. Second by Tony Wright Mar 21, 2023. MSC.
- Motion to pay bills made by Neil Nelson Mar 30, 2023. Second by Tony Wright Mar 30, 2023. MSC.
- Motion to pay Sarah Zubkowski made by Harold Kamikawaji Apr 3, 2023. Second by Dave Stewart Apr 3, 2023. MSC.
- Motion to pay bills made by Tony Wright Apr 6, 2023. Second by Dave Stewart Apr 6, 2023. MSC.
- Motion to pay Sarah Zubkowski made by Tony Wright Apr 20, 2023. Second by Harold Kamikawaji Apr 20, 2023. MSC.
- Motion to pay bills made by Neil Nelson Apr 26, 2023. Second by Harold Kamikawaji Apr 26, 2023. MSC.
- Motion to pay Sarah Zubkowski made by Harold Kamikawaji May 1, 2023. Second by Neil Nelson May 1, 2023. MSC.
- Motion to pay bills made by Tony Wright May 3, 2023. Second by Dave Stewart May 3, 2023. MSC.
- Motion to pay bills made by Harold Kamikawaji May 15, 2023. Second by Neil Nelson May 15, 2023. MSC.
- Motion to pay bills made by Harold Kamikawaji May 18, 2023. Second by Neil Nelson May 18, 2023. MSC.

Motion to adjourn meeting @ 7:51 pm made by Neil Nelson. Second by Harold Kamikawaji. MSC.

Next meeting is the AGM on June 15, 2023 @ 7 pm.