

Mountain Fire Protection District

Trustee Meeting

December 16, 2021

In Attendance: Trustees Tony Wright, Clem Remillard, Dave Stewart, Neil Nelson and Harold Kamikawaji. Administrator/Financial Officer Sarah Zubkowski. Deputy Fire Chief Dave Leneveu and firefighter Wayne Morgan. Resident Charles Pinker.

Meeting called to order @ 6:57 pm by Neil Nelson. Second by Tony Wright. MSC.

Correspondence:

- Clem Remillard received approved Bylaw 99 for the 2022 budget via email.
- Tony Wright stated we have to received email about Commercial Groundwater Use Licensing and that we have to comply. This assures that we have the first right to the water if another enterprise comes to the area or water becomes limited. It is \$200/year and we will be required to repay back to 2016. Tony Wright will ensure this is completed.
- Sarah Zubkowski received engagement letter for the 2021 audit from KMA. Neil Nelson to sign so it can be sent back to the auditors.
- Dave LeNeveu stated that they have kept the sandbags provided by the RDN and they will drop off sand anytime.
- Clem Remillard received a free flag from the local MP office for use at the hall.

Financial Report: presented by Sarah Zubkowski.

- List of bills noted and discussed.
- Sarah Zubkowski requested cell phone bills for the necessary firefighters in order to pay out the cell phone allowances for 2021.
- Clem Remillard stated that the bills to do with replacing the rip and run and monthly fee need to be provided by the District to the RDN so that we can get reimbursement.

Fire Department Report: presented by Russ McMann.

- 4 calls in November – 2 MVIs, 1 burning complaint and 1 medical assist. 7 burning permits issued.
- Curtis Keen was hired by the City of Nanaimo as a firefighter and therefore is no longer part of the District fire department.

Old Business:

- Clem Remillard brought mock up signs for the District for review. Current size is 30x36. Board discussed and require changes to color scheme and wording. Dave Stewart suggested putting website on the sign as well. Clem Remillard stated that we could do separate signs with District and website. Neil Nelson stated that too many signs may be too much and not get the attention intended. Final decisions need to be made about where to put the signs and how high.
- Wayne Morgan stated that Sally Burnett picked out the chair and Wayne Morgan will pick it up next week.
- The cable has yet to be fixed on Maxey Road.
- The sill on the back of the hall has yet to be fixed by Russ McMann.

- No fob or key problems.

New Business:

- Clem Remillard stated that a couple of shingles have blown off again. Clem Remillard will talk to Russ McMann about getting this patched up.
- Dave LeNeveu asked if Nadine can clean stairs and gym area once per month. Vacuum and dust are required. The firefighters clean their own equipment as used. Clem Remillard to follow up with Nadine Rosvold about this.
- Firefighters are booking training in February and March in Courtenay for live fire training. Hotels will also be required to be booked. Hazmat training for 3 guys is also being booked in April. Emergency flagging will be attended by anyone who has not taken the course or needs to be updated. Vehicle extraction also needs to be booked but they are still in the process to ensure that the standards are met for WCB purposes.
- New proposed truck at Intercontinental Truck Body to be reviewed. A couple of members want to go over to Vancouver and require approval from the Board. Truck timeline would be shorter for building purposes. Motion to approve Russ McMann, Russ McCallum and Wayne Morgan to take ferry over to review and approve new truck specs made by Clem Remillard. Second Tony Wright. MSC.
- Dave LeNeveu is proposing that a Facebook page be created for the fire department. Limited people would be able to access and make changes. Dave LeNeveu feels this would better to engage with the community and relay information to residents in a timely matter. Neil Nelson asked who is going to manage the page. Dave LeNeveu will start managing this page. Clem Remillard is concerned about privacy issues. Dave LeNeveu would limit pictures and comments so that the page could be monitored and not get out of hand. Neil Nelson motions to have the Facebook page started. Tony Wright second. MSC.
- Wayne Morgan is suggesting that he put a notice on the mailboxes in the District about the insurance savings from the Super Shuttle Accreditation. Also have information available at the firehall for pickup in mailboxes at the firehall. Neil Nelson stated that notices on the mailboxes usually get taken off by the mail carriers. Also having paperwork at the firehall for pickup may create unnecessary litter.
- Clem Remillard asked if the District should come up with a vaccine mandate/policy for the District. Clem Remillard has received memos regarding this from the government. Clem Remillard is concerned that it will eventually be required for mutual aid purposes. The City of Nanaimo and RDN are starting this in early 2022. Clem Remillard motions that we come up with the a vaccine mandate policy similar to City of Nanaimo. Harold Kamikawaji to draft up the policy.

Questions:

- Charles Pinker stated that the trees have not been removed from perimeter drains yet in the District.
- Charles Pinker did a ride along with department of highways discussing issues with roads in the District. A list will be drawn up and passed along to Main Road. Charles Pinker requested 3 patches on Durnin Road. City boundary is also in the wrong spot and will be adjusted in. Dave Stewart enquired about Allsop road being fixed. Charles Pinker stated that he doesn't know when the work will be completed. Wayne Morgan asked about Maxey Road as it is under water. Charles Pinker stated that there is nothing they can do. Charles Pinker said they are going to fix the road in front of the school.

Motions Adopted by E-Mail:

- Motion to pay bills made by Tony Wright Nov 25, 2021. Second by Neil Nelson Nov 25, 2021.
- Motion to pay Sarah Zubkowski made by Harold Kamikawaji Dec 1, 2021. Second by Clem Remillard Dec 1, 2021.
- Motion to pay bills made by Neil Nelson Dec 2, 2021. Second by Tony Wright Dec 2, 2021.
- Motion to pay bills made by Harold Kamikawaji Dec 9, 2021. Second by Neil Nelson Dec 9, 2021.
- Motion to pay bills made by Neil Nelson Dec 15, 2021. Second by Harold Kamikawaji Dec 15, 2021.
- Motion to pay Sarah Zubkowski made by Neil Nelson Dec 15, 2021. Second by Harold Kamikawaji Dec 15, 2021.

Motion to adjourn meeting @ 8:00 pm made by Neil Nelson. Second by Dave Stewart. MSC.

Next meeting January 20, 2022 @ 7 pm.