

Mountain Fire Protection District

Trustee Meeting

May 26, 2022

In Attendance: Trustees Clem Remillard, Tony Wright, Neil Nelson, Dave Stewart and Harold Kamikawaji. Administrator/Financial Officer Sarah Zubkowski. Fire Chief Russ McMann, Assistant Fire Chief Russ McCallum and Burning Permit Liaison Wayne Morgan.

Meeting called to order @ 7:00 pm by Neil Nelson. Second by Clem Remillard. MSC.

Correspondence:

- Clem Remillard motions that Neil Nelson remain as Chairman of the Board. Tony Wrights seconds. MSC.
- Clem Remillard received new insurance policy for building and liability insurance.
- Received email from Charles Pinker asking that we write a letter to the Ministry of Highways regarding the roads in the District.

Financial Report: presented by Sarah Zubkowski.

- List of bills noted and discussed.

Fire Department Report: presented by Russ McMann.

- Firefighter department seems to be having problems with internet and server.
- There is a problem with the sirens.
- 5 calls in April – MVI, wildfire, alarms activated, power lines.
- 3 new members recently brought in.

Old Business:

- Tony Wright completed the groundwater licensing and Sarah Zubkowski paid the amount owing.
- Clem Remillard stated that the new signs need to be picked up in Langford.
- The sill damage is still to be fixed. Russ McMann cannot get anyone to come fix. Clem Remillard has to get roof repaired again.
- Mutual aid being worked on with the City of Nanaimo.
- Tony Wright still looking into washing machine upgrade. Contracting out will not work. It looks like industrial washers and dryers will be about \$10,000.
- Firefighters struggling with the replacement truck option. Option to purchase a truck in the US and if that doesn't work then they will need to get more quotes on larger truck. Wayne Morgan suggested that we have a long standing relationship with Fort Garry and therefore we may have some leverage on obtaining a new truck.
- Russ McMann provided separate quotes for the heat pumps and the HVAC system.
- Russ McMann asked the board to put the motion forward regarding the auto extraction. Neil Nelson motions that the MFPD provides auto extraction services. Tony Wright seconds. MSC.

New Business:

- Clem Remillard stated that the cleaner noted that the urinal in the changeroom may be leaking. He asked the fire department watch for this.
- Russ McMann asked for the board to budget for swivel, rolling chairs in the 2023 budget. Need 12-14 swivel chairs.
- Clem Remillard updated the board on insurance coverage. Directors and Officers Insurance were not going to renew this. Our insurance agent has obtained the new insurance coverage and now it is cheaper.
- District signed off on agreement with Montessori school. Neil Nelson also signed the agreement. Russ McMann was consulted on water usage at Montessori school. Fire Department will have access to 15,000 gallons of water at the new school in above ground tanks. Board and Russ McMann agree that this is enough water so Clem Remillard will let them know that this is ok. Milner offered access to 5,800 gallons on their property as well. Clem Remillard motions that Board accept proposal from Discovery Montessori school of 15,000 gallons and 5,800 at Milner pending approval of tank design to ensure that it meets the fire department requirements. Second Neil Nelson. MSC.
- Wayne Morgan noted that a resident in the District has offered access to his pond. He suggested some options for accessing this water.
- Clem Remillard noted that the Ministry of Transportation inspected the culverts at the new site of Montessori school and they need to be repaired.
- New signs for parking lot at Creekside will be installed by RDN. Russ McMann also contacted the City of Nanaimo regarding potential gates being installed. He also asked that the outhouse be removed. Charles Pinker asked the board to write a letter to Department of Highways regarding the parking lot at Creekside. Clem Remillard suggested also mentioning the condition of Jingle Pot Road. Harold Kamikawaji will draft an email to this extent.

Questions:

Motions Adopted by E-Mail:

- Motion to pay bills made by Neil Nelson Mar 31, 2022. Second by Tony Wright Mar 31, 2022.
- Motion to pay Sarah Zubkowski made by Tony Wright Apr 1, 2022. Second by Neil Nelson Apr 1, 2022.
- Motion to pay bills made by Neil Nelson Apr 7, 2022. Second by Harold Kamikawaji Apr 7, 2022.
- Motion to pay Sarah Zubkowski made by Tony Wright Apr 18, 2022. Second by Neil Nelson Apr 18, 2022.
- Motion to approve signs for the District made by Harold Kamikawaji Apr 20, 2022. Second by Tony Wright Apr 20, 2022.
- Motion to pay bills made by Harold Kamikawaji Apr 22, 2022. Second by Clem Remillard Apr 22, 2022.
- Motion to pay Sarah Zubkowski made by Tony Wright May 2, 2022. Second by Harold Kamikawaji May 2, 2022.
- Motion to pay bills made by Harold Kamikawaji May 10, 2022. Second by Neil Nelson May 10, 2022.
- Motion to pay bills and pay Sarah Zubkowski made by Neil Nelson May 17, 2022. Second by Harold Kamikawaji May 17, 2022.

- Motion to pay bills made by Neil Nelson May 25, 2022. Second by Harold Kamikawaji May 25, 2022.

Motion to adjourn meeting @ 7:46 pm made by Neil Nelson. Second by Tony Wright. MSC.

Next meeting is on June 16, 2022 @ 7 pm.