

Mountain Fire Protection District

Trustee Meeting

January 16, 2019

In Attendance: Trustees Mike de Wit, Tony Wright, Neil Nelson, John Gregson and Clem Remillard. Administrator/Financial Officer Sarah Zubkowski.

Meeting called to order @ 7:04 pm by Neil Nelson. Second by Mike de Wit. MSC.

Correspondence:

- Clem Remillard received a call from the hall cleaner who asked if she can use the gym after she cleans the hall. Board agreed that this would be fine.
- Ministry of Municipal affairs and housing in Victoria emailed the loan information on the fire hall and fire truck which were financed in prior years.

Financial Report: presented by Sarah Zubkowski.

- List of bills noted.

Fire Department Report: no firefighters in attendance.

Old Business:

- Fournier was officially awarded the contract for the water tank installation at the fire hall by JE Anderson. A signed contract will be obtained.
- District lawyer can draw up covenant for water tank in Shady Mile for Russ McMann to review with his lawyer. Clem motions to have District lawyer draw up the legal paperwork for the water tank at Shady Mile. Second by Neil Nelson. MSC

New Business:

- Board discussed the potential third truck that was presented via phone call and texts from the firefighters. It is agreed that the truck may not fit into the third bay and the costs were higher than original budgeted. Also the location of Alabama was quite far to get back to Canada.
- Sample policies were provided by John Gregson were reviewed. Policies to be updated by Sarah Zubkowski and provided to the board for final review.
- Clem received an email regarding gas tanks located near Bamfield that are available. Board agreed that at this time we are not looking for any more tanks.

Questions: None

Motions Adopted by E-Mail:

- Motion to pay bills and approve minutes made by Mike de Wit Dec 31, 2019. Second Clem Remillard by Dec 31, 2019.
- Motion to pay Sarah Zubkowski made by John Gregson Jan 2, 2020. Second by Neil Nelson Jan 2, 2020.
- Motion to pay bills made by Neil Nelson Jan 7, 2020. Second by Mike de Wit Jan 7, 2020. MSC.

- Motion to pay bills made by Tony Wright Jan 14, 2020. Second by Neil Nelson Jan 14, 2020.

Motion to adjourn meeting @ 9:00 pm made by Neil Nelson. Second by Mike de Wit. MSC.

Next meeting February 20 @ 7 pm.