

## **Mountain Fire Protection District**

### **Trustee Meeting**

**August 23, 2016**

**In Attendance:** Trustees Charles Pinker, Mike deWit, Dale Fulton and Clem Remillard. Absent Harold Kamikawaji. Administrator/Financial Officer Sarah Zubkowski. Fire Chief Jack Van Doorn. Resident Martin Drakely Assistant Deputy Fire Chief of the City of Nanaimo.

Meeting called to order @ 7:01 pm by Charles Pinker.

#### **Correspondence:**

- Charles Pinker received copies of the Ombudsperson 2015-2016 Annual Report and Ombudsperson Bylaw Enforcement.
- Former trustee Anne Walkosky gave some old information to Clem Remillard from when she served as a trustee in the 1970s.
- Charles Pinker received 2 letters regarding the flag pole to send along with the Canada 150 Fund Application.

**Financial Report:** presented by Sarah Zubkowski.

- List of bills noted.

**Fire Department Report:** presented by Jack Van Doorn.

- 8 callouts: 2 motor vehicle accidents, 4 medical assists, 1 alarm activated, and 1 structural fire.
- 31 firefighters now.
- Martin Drakely made a presentation to the board of trustees regarding training members of the EWFD to a FF1 and FF2 level using the fire hall as a classroom. The firefighters wishing to participate would pay the fees and Martin Drakely would cover the evaluator training required. Motion to accept instruction from Martin Drakely for NFPA 1001 FF course made by Charles Pinker. Second by Clem Remillard. MSC. Wade Pile will be managing this with Martin Drakely. The board noted the value in this training and Charles Pinker just asked that Martin Drakely work around the schedule of other meetings at the fire hall. Jack Van Doorn suggested a FOB, key, and security code be provided to Martin Drakely prior to the start of the course in September.

#### **Old Business:**

- Brian Gregson requested a tax receipt regarding the \$5,000 he donated to the District. Sarah Zubkowski to look into this.
- Charles Pinker noted that there is no requirement to report the service level to the Office of the Fire Commissioner and that he received an email stating a policy or bylaw needs to be instated regarding the service level.
- Mike deWit and Harold Kamikawaji are drafting up a policy regarding drivers abstracts and criminal records checks.
- No progress on the sign noted.

#### **New Business:**

- Budget from the firefighters to be provided prior to the next months meeting.
- IAmResponding is working great per Jack Van Doorn. Very fast response time.
- Budget for 2017 presented by Sarah Zubkowski and discussed.

**Motions Adopted by E-Mail:**

- Motion to pay Sarah Zubkowski by Dale Fulton Aug 2, 2016. Second by Aug 2, 2016. MSC.
- Motion to approve minutes by Dale Fulton Aug 2, 2016. Second by Charles Pinker Aug 2, 2016. MSC. Charles Pinker
- Motion to pay bills presented by Sarah Zubkowski by Harold Kamikawaji Aug 9, 2016. Second by Charles Pinker Aug 9, 2016. MSC.
- Motion to pay bills presented by Sarah Zubkowski by Clem Remillard Aug 15, 2016. Second by Charles Pinker Aug 16, 2016. MSC.
- Motion to pay bills Sarah Zubkowski by Dale Fulton Aug 17, 2016. Second by Harold Kamikawaji Aug 17, 2016. MSC.

Motion to adjourn meeting @ 9:01 pm made by Dale Fulton. Second by Mike deWit. MSC.

Next meeting is on September 15, 2016 @ 7:00 pm.