

Mountain Fire Protection District

Trustee Meeting

September 14, 2017

In Attendance: Trustees Mike deWit, Neil Nelson, Harold Kamikawaji, John Gregson, and Clem Remillard. Administrator/Financial Officer Sarah Zubkowski. Fire Chief Jack Van Doorn.

Meeting called to order @ 6:36 pm by Harold Kamikawaji.

Correspondence:

- Clem Remillard received email from the RDN about a streetlight out on Durnin Road.
- A resident contacted Jack Van Doorn regarding a streetlight out on Creekside Road. Clem Remillard tried to find the streetlight out and couldn't find out.
- Clem Remillard received an email from the Ministry regarding the deadline for the budget submission for 2018.

Financial Report: presented by Sarah Zubkowski.

- List of bills noted.

Fire Department Report: presented by Jack Van Doorn.

- 2 callouts – 1 motor vehicle accident and 1 false alarm

Old Business:

- John Gregson discussed the installation of the water tank in his subdivision with a lawyer and some paperwork will need to be drawn up. Jack Van Doorn talked to someone regarding cleaning the fiberglass to ensure the tanks are in good working order.
- Jack Van Doorn discussed with Steve Ellis the dry hydrant at Witchcraft Lake. They will be scouting and measuring.
- The flag pole will be stored at Jack Van Doorn's property until installation. Harold Kamikawaji stated that we are waiting on a flange.
- Jack Van Doorn stated that Greg Gow said a dry hydrant could be put in at his pond on his property. Jack Van Doorn will investigate this further.
- Clem Remillard followed up with Fisheries regarding dry hydrants being put in at bridges and received the ok.
- The Conduct of Conduct Trustees Statement was signed by all of the trustees.
- Budget was discussed. Clem Remillard motions to accept the 2018 budget of \$177,350. Neil Nelson seconds. MSC.

New Business:

- Jack Van Doorn is requesting a ballard around the outlet for the water tank on the property because someone ran into the spout.

Budget:

- Second reading of the budget. John Gregson motions to accept the 2018 budget of \$177,350. Mike deWit seconds. MSC.

Motions Adopted by E-Mail:

- Motion to pay bills by Mike deWit August 22, 2017. Second by Harold Kamikawaji August 22, 2017. MSC.
- Motion to pay bills and approve minutes by Mike deWit August 29, 2017. Second by Clem Remillard August 29, 2017. MSC.
- Motion to pay Sarah Zubkowski made by Clem Remillard Sept 2, 2017. Second by Harold Kamikawaji Sept 2, 2017. MSC.
- Motion to pay bills by Clem Remillard Sept 4, 2017. Second by Harold Kamikawaji Sept 4, 2017. MSC.

Motion to adjourn meeting @ 7:29 pm made by Harold Kamikawaji. Second by Mike deWit. MSC.

Next meeting is on October 19, 2017 @ 7 pm.