

Mountain Fire Protection District

Trustee Meeting

July 20, 2017

In Attendance: Trustees Mike deWit, Neil Nelson, Harold Kamikawaji, John Gregson, and Clem Remillard. Administrator/Financial Officer Sarah Zubkowski. Fire Chief Jack Van Doorn.

Meeting called to order @ 6:35 pm by Harold Kamikawaji.

Correspondence:

- Jack Van Doorn has been receiving multiple applications for firefighters.

Financial Report: presented by Sarah Zubkowski.

- List of bills noted.

Fire Department Report: presented by Jack Van Doorn.

- 2 callouts – EMS assists
- Lieutenant Derek Girard voted to Captain.
- 2 new junior members.
- Fire hazard is now extreme.

Old Business:

- John Gregson talked to engineers regarding the water tank installation in his subdivision and the Board now needs to talk to the RDN. Harold Kamikawaji and Jack Van Doorn to follow up with the RDN.
- Jack Van Doorn and Joe Mayzes have started taking measurements regarding a dry hydrant at Witchcraft Lake. Steve Ellis was previously involved in this issue and will be assisting.
- Clem Remillard followed up on the liability regarding a tank being put in at the park behind the hall. Insurance agent is on vacation till the end of the month.
- Jack Van Doorn marked on the map the current water sources and noted the potential tank placements and further water sources.
- The flag pole location decided to be near the sign. Harold Kamikawaji will order everything.
- Heat sensors have been completed in the hall.
- Clem Remillard followed up with the police regarding the volunteer rate for criminal record checks. Clem Remillard provided a letter to be taken in by firefighters in order to obtain volunteer rate. The Criminal Record Checks have to be done by everyone and handed into Jack for the firemen and Trustees to Harold Kamikawaji.
- Jack Van Doorn has emailed the Ministry of Highways regarding the highway upgrades for Jingle Pot Road however he has received no response.
- Cell phone payment review still to be completed by the Board regarding lieutenants. Sarah Zubkowski to provide information regarding current pay structure.
- Jack Van Doorn stated that Greg Gow said a dry hydrant could be put in at his pond on his property. Jack Van Doorn will investigate this further.

- John Gregson followed up with Fisheries regarding dry hydrants being put in at bridges and it appears that the District can do this. John Gregson to circulate the information to the Trustees.
- Harold Kamikawaji completed the Conduct of Trustees Statement. To be reviewed and approved by the Trustees.

New Business:

- Neil Nelson has been receiving quite a few calls from Securco regarding the alarm going off. When they call, Securco will not state where the alarm was triggered. Clem Remillard to follow up with Securco on this issue.
- Jack Van Doorn asked Clem Remillard to update the website regarding the extreme fire hazard.
- Jack Van Doorn stated that the rip and run printer is not working. Clem Remillard to follow up on this issue.
- Jack Van Doorn stated that the firefighters will need to replace the forestry fire pump.

Motions Adopted by E-Mail:

- Motion to pay Sarah Zubkowski made by Clem Remillard Jun 19, 2017. Second by Harold Kamikawaji Jun 19, 2017. MSC.
- Motion to pay bills by Harold Kamikawaji Jun 20, 2017. Second by Mike deWit Jun 20, 2017. MSC.
- Motion to approve minutes and pay bills made by Harold Kamikawaji Jun 27, 2017. Second by Jun 27, 2017. MSC.
- Motion to pay Sarah Zubkowski made by Harold Kamikawaji July 4, 2017. Second by Clem Remillard July 4, 2017. MSC.
- Motion to pay bills by Harold Kamikawaji July 15, 2017. Second by Clem Remillard July 15, 2017. MSC.
- Motion to pay Sarah Zubkowski made by Clem Remillard Jun 18, 2017. Second by Harold Kamikawaji Jun 18, 2017. MSC.

Motion to adjourn meeting @ 7:54 pm made by Neil Nelson. Second by John Gregson. MSC.

Next meeting is on August 17, 2017 @ 6:00 pm.