

Mountain Fire Protection District

Trustee Meeting

February 16, 2023

In Attendance: Trustees Neil Nelson, Dave Stewart, Tony Wright and Harold Kamikawaji. Clem Remillard absent. Administrator/Financial Officer Sarah Zubkowski. Fire Chief Russ McMann and Firefighter Wayne Morgan.

Meeting called to order @ 7:02 pm by Neil Nelson. Second by Tony Wright. MSC.

Correspondence:

- Russ McMann was asked to go to the new Montessori school to view the school from a fire protection perspective. The old building is still standing and they are renovating it. Occupancy will be soon. Russ McMann is concerned about some issues. In particular, the hydrant has been misplaced from original drawings and will not be accessible if the school is on fire which is a major safety concern. The RDN has been making decisions that were not approved by Russ McMann in the original design/consultation. Harold Kamikawaji suggested that Russ McMann send an email detailing the safety concerns he has so this is in writing prior to completion of the project. As of now, he will not approve the hydrant location as it is inaccessible.

Financial Report: presented by Sarah Zubkowski.

- List of bills noted and discussed.

Fire Department Report: presented by Russ McMann.

- 3 calls in December – 2 structural fires which were automatic aid with Lanrville, 1 burning complaints. 21 burn permits issued.
- Some firefighters have been taken off probation and will require keys and fobs. Clem Remillard is following up on this.

Old Business:

- Clem Remillard still to contact City regarding the dry hydrant at Witchcraft Lake. The RDN, City of Nanaimo and Department of Highways are all potentially involved.
- Russ McMann to complete the required plywood for attic access door.
- RDN staff member who the fire department is dealing with is away currently. All other fire departments are in discussion about the mutual aid agreement. They are compiling their comments to provide back to her when she gets back.
- Russ McMann stated that the Viera training will be starting soon. This will be done on Wednesday nights and one Saturday per month.
- Zak Dunn made a stacking kit himself for the washer and dryer. Concrete needs to be cut for new drain so Russ McMann will move forward with that quote. Zak Dunn will then plumb in the new washer.
- The provincial government is requiring further approval regarding the purchase of the new fire truck. May need to provide further information prior to approval. Neil Nelson stated that as long as the deposit is refundable we should go ahead in the meantime with the deposit. Russ McMann reached out to get documentation that the deposit is

refundable in writing prior to providing the cheque. Clem Remillard will remain in contact with the government.

- Anchor on the roof still to be put up. Russ McMann to follow up on this.

New Business:

- Russ McMann discussed air masks and air bottles with Rocky Mountain Phoenix. The model of air packs currently used are no longer being made. The new masks purchased for these packs recently do not fit on the new packs. Approximately \$12,000 for one new pack with 2 masks. The tanks may not be available that we are currently using in the future too. The fire department will need to transition to the new tanks, air packs, and masks. The grant that was approved may be able to cover some of the cost of replacing these. Tony Wright asked if we can change brands? Russ McMann stated that we can. Russ McMann to do some more research on the bottles, options and costs and get back to the board.
- Live fire training to take place soon. The Comox facility will not be available again for 2023.
- Bylaw 102 will be the new borrowing bylaw. This needs to be filled out and signed by the board. Sarah Zubkowski stated that the interest rate needs to be included on the bylaw and she will have to follow up with the bank.
- Wayne Morgan asked if the easement with Dale Fulton was ever changed for the corner of the property. Neil Nelson stated that it was done a couple of years ago.
- Dave Stewart asked if the RDN has an earthquake plan that involves the fire department. Russ McMann stated that they do not have an earthquake plan but an emergency preparedness plan.
- Dave Stewart stated that generator repair man needs access to back of the generator. Sandbags were in the way. Russ McMann stated that he could possibly move these inside when the semi-annual maintenance is done.

Questions: No residents in attendance.

Motions Adopted by E-Mail:

- Motion to approve Bylaw 101 for first reading made by Clem Remillard Jan 23, 2023. Second by Neil Nelson Jan 23, 2023. MSC.
- Motion to approve Bylaw 101 for second reading made by Tony Wright Jan 23, 2023. Second by Harold Kamikawaji Jan 23, 2023. MSC.
- Motion to pay bills and approve minutes made by Harold Kamikawaji Jan 27, 2023. Second by Neil Nelson Jan 27, 2023. MSC.
- Motion to pay bills made by Neil Nelson Feb 1, 2023. Second by Harold Kamikawaji Feb 1, 2023. MSC.
- Motion to pay Sarah Zubkowski made by Neil Nelson Feb 1, 2023. Second by Tony Wright Feb 1, 2023. MSC.
- Motion to approve minutes made by Neil Nelson Feb 8, 2023. Second by Harold Kamikawaji Feb 8, 2023. MSC.
- Motion to pay bills made by Harold Kamikawaji Feb 16, 2023. Second by Tony Wright Feb 16, 2023. MSC.
- Motion to pay Sarah Zubkowski made by Harold Kamikawaji Feb 16, 2023. Second by Dave Stewart Feb 16, 2023. MSC.

Motion to adjourn meeting @ 7.57 pm made by Neil Nelson. Second by Harold Kamikawaji.
MSC.

Next meeting is on March 16, 2023 @ 7 pm.