

Mountain Fire Protection District

Trustee Meeting

March 18, 2021

In Attendance: Trustees Tony Wright, Mike de Wit, Clem Remillard and John Gregson. Neil Nelson absent. Administrator/Financial Officer Sarah Zubkowski. Fire Chief Russ McMann and Deputy Fire Chief Dave LeNeveu.

Meeting called to order @ 7:01 pm by Clem Remillard. Second by John Gregson. MSC.

Correspondence:

- Sarah Zubkowski received a notice from Pope & Sons regarding our annual service. Clem Remillard stated that we just had this done at the end of 2020.
- Sarah Zubkowski asked if we heard any information regarding holding an AGM. Clem Remillard stated that he has not heard from Victoria on this issue.
- Sarah Zubkowski received the \$25,000 grant as well as the Superior Propane refund.
- Sarah Zubkowski received an email regarding a survey from Statistics Canada regarding energy use.

Financial Report: presented by Sarah Zubkowski.

- List of bills noted.
- Questions regarding the bills discussed.

Fire Department Report: presented by Russ McMann.

- 2 calls in February – 1 MVI and 1 assistance.
- More first responder recertification to be completed this month.
- Russ McMann stated that the fire department has booked a day for the Super Shuttle Service – April 3, 2021. School District was contacted as the water will be dumped there.

Old Business:

- Clem Remillard to follow up with Friday Design regarding the website redesign
- Clem Remillard stated that Mitchell Nelson is still updating the florescent lights to LED.
- Water was tested at the hall and came back with no issues and it is safe for drinking.
- During power outage, Russ McMann was here and the generator turned on.
- Clem Remillard received a phone call from Nucor Environmental regarding the outstanding bill from the police call. Clem Remillard phoned ICBC and threatened to go to the Premier. He finally received a phone call back and the claim has been approved and a cheque will be issued. Sarah Zubkjowski will pay the Nucor bill when the cheque is received from ICBC.
- Dave LeNeveu stated that the computer equipment has been received by Mosaic and will be installed soon.
- Clem Remillard discussed the data plans and needed to verify that the iPad's have a SIM card as this affects the plan. Dave LeNeveu verified that there are SIM cards in the iPad's. Mike de Wit motions to move forward on the data plans for the iPad's. Tony Wright second. MSC. Clem Remillard will move forward on this.

- Russ McMann was hoping to have a quote for the replacement truck for 903. The Ford as previously discussed will be the best option for the fire department. The fire department has talked to Fort Garry about installing a pump on the truck. They have agreed as we are long standing customers. Russ McMann will get a quote on the truck, pump, install and certify it. Fort Garry will provide a quote for the water tank and install. Fire Department will provide quote for the truck. Russ McCallum will provide a quote for the cabinet install. They hope to have this all for the next meeting. John Gregson suggested that the fire department get a quote from Fort Garry for the cabinet install as well. The fire department will try to have this ready for the next meeting. John Gregson asked what the process is for purchasing the truck. Clem Remillard stated that it has been discussed at a previous AGM however we should take this to the public for approval. Then the board needs to discuss how this is financed – through the Government funding and/or from reserve funds.

New Business:

- Russ McMann stated that Wayne Morgan spends a lot of time dealing with burning permits and uses a lot of gas. Russ McMann is requesting that he get paid \$500/year for gas reimbursement. Tony Wright asked how many burning permits does he respond to. This depends on the time of year. There is value in his work as he is readily available to respond to calls. Mike de Wit stated that we should track the calls so that we have an idea of what we are paying him for. The burning permits are tracked so it could be done. Km tracking could also be done. John Gregson suggested we pay this in 2021 and not do any retro payments. Tony Wright agrees that we should pay it for 2021. Clem Remillard motions to pay Wayne Morgan as the Burning Permit Liaison starting in 2021 in the amount of \$500. This will be paid the same time as the gas allowances to the officers. Second by John Gregson. MSC.
- Russ McMann was voted by the fire department as the Fire Chief for a 5 year term. The board will need to agree to this. Clem Remillard stated that the board will discuss this with Neil Nelson who is absent. John Gregson asked if the officers are looking at grooming people for officer positions and fire chief. Russ McMann stated that they cannot pick people but they are grooming firefighters to fill roles going forward. Dave LeNeveu stated that the current officers have been putting in place systems and operations so that everything is streamlined so that it is easier for people to take over if needed.
- Dave LeNeveu stated that they are looking at fire equipment purchases. The fire department would like to purchase 2 thermal imaging cameras to be carried on firemen. The quote is approximately \$5,000 for this. Tony Wright stated that he can also provide a quote for the thermal imaging units.
- Dave LeNeveu also stated that the fire department needs a hose clamp and inverter. This is estimated to be \$1,500 and \$2,000 respectively.
- Russ McMann stated that there is turn out gear that was given to the District and is not needed. This can be donated through Fire Fighters Without Borders. Mike de Wit motions to donate the gear through the organization. Tony Wright seconds. MSC.
- Russ McMann stated that the fire department will need to purchase a couple of adapters for the Lantzville fire department in order to be able to use our system. Russ McMann asked if the Board can consider not including this in the fire equipment budget.

Questions: No residents in attendance.

Motions Adopted by E-Mail:

- Motion to pay bills made by Neil Nelson Feb 24, 2021. Second by Tony Wright Feb 24, 2021.
- Motion to pay Sarah Zubkowski made by John Gregson Feb 28, 2021. Second by Neil Nelson Feb 28, 2021.
- Motion to pay bills made by Neil Nelson Mar 2, 2021. Second by Tony Wright Mar 3, 2021.
- Motion to pay bills made by Tony Wright Mar 9, 2021. Second by Mike de Wit Mar 9, 2021.
- Motion to pay bills made by Neil Nelson Mar 16, 2021. Second by Tony Wright Mar 16, 2021.
- Motion to pay Sarah Zubkowski made by Neil Nelson Mar 17, 2021. Second by Mike de Wit Mar 17, 2021.

Motion to adjourn meeting @ 8:27 pm made by Clem Remillard. Second by Mike de Wit. MSC.

Next meeting is April 15, 2021 @ 7 pm.