

Mountain Fire Protection District

Trustee Meeting

March 21, 2024

In Attendance: Trustees Neil Nelson, Clem Remillard, Tony Wright and Harold Kamikawaji. Dave Stewart was absent. Administrator/Financial Officer Sarah Zubkowski. Burning Permit Liaison Wayne Morgan.

Meeting called to order @ 7:03 pm by Neil Nelson. Second by Tony Wright. MSC.

Correspondence:

- Sarah Zubkowski received letter from Office of the Fire Commissioner with a replacement Local Assistant to the Fire Commissioner identification card.
- Sarah received the remaining half of the grant for 2022 - \$15,000.
- Clem Remillard received the insurance policy updates - \$2,653,000 building, \$300,000 contents, \$1,000 deductibles except for earthquake which is \$500,000, floater for \$500,000. Wayne Morgan thinks the floater amount is fine.

Financial Report: presented by Sarah Zubkowski.

- List of bills noted and discussed.

Fire Department Report: no officers in attendance.

Old Business:

- Indemnification bylaw will be reviewed by a lawyer. Harold Kamikawaji to follow up on that.
- New fire truck arrived. Sarah Zubkowski has insured this.
- Tony Wright has purchased 6 chairs.
- The board received an email with the report from the OHS audit. Clem Remillard followed up with company that provided the Air Motion units. The company owner wants to talk to auditor about this issue. They should be fine and we should not be required to add more air circulation units.
- Old fire truck is at Russ McMann's house. Clem Remillard has a lead on a Netflix movie that may want to purchase it.
- Tony Wright to follow up on cameras for the outside of the building.

New Business:

- Neil Nelson stated that Seacan's are approximately \$4200-\$5200 plus insulation, lighting and anything else needed. Used ones are not quite half the price. Neil Nelson will donate his time to obtain and deliver. Clem Remillard stated that we may need to add a permanent roof as per RDN. Bylaw 500 may affect it also. Neil Nelson suggested asking how far does it have to be away from the building. Also what are the specific rules are for roofing it.
- Neil Nelson stated that we need a 10 foot door on bay 3 instead of 8 foot door. Russ McMann stated he can get this installed. Neil Nelson motions to order and install bay 3 door. Clem Remillard second. MSC.
- Wayne Morgan has been contacting someone regarding blinds for the bay 3 windows.

Questions:

- Charles Pinker thinks we should have Mountain Fire Protection District signs in addition to the East Wellington Fire Department signs so that everyone know that they are entering the District. Clem Remillard will follow up with the company that made our previous signs. Board agrees that 4 are required.

Motions Adopted by E-Mail:

- Motion to pay Sarah Zubkowski made by Harold Kamikawaji Feb 16, 2024. Second by Dave Stewart Feb 16, 2024. MSC.
- Motion to pay bills and approve minutes made by Neil Nelson Feb 23, 2024. Second by Harold Kamikawaji Feb 23, 2024. MSC.
- Motion to pay bills made by Tony Wright Mar 1, 2024. Second by Harold Kamikawaji Mar 1, 2024. MSC.
- Motion to pay Sarah Zubkowski made by Harold Kamikawaji Mar 1, 2024. Second by Dave Stewart Mar 1, 2024. MSC.
- Motion to pay bills made by Harold Kamikawaji Mar 8, 2024. Second by Clem Remillard Mar 8, 2024. MSC.
- Motion to pay Sarah Zubkowski made by Tony Wright Mar 15, 2024. Second by Harold Kamikawaji Mar 15, 2024. MSC.
- Motion to pay bills made by Harold Kamikawaji Mar 21, 2024. Second by Clem Remillard Mar 21, 2024. MSC.

Motion to adjourn meeting @ 7:52 pm made by Neil Nelson. Second by Harold Kamikawaji. MSC.

Next meeting is the AGM on April 18, 2024 @ 7 pm.