

Mountain Fire Protection District

Trustee Meeting

February 15, 2024

In Attendance: Trustees Neil Nelson, Clem Remillard, Dave Stewart, Tony Wright and Harold Kamikawaji. Administrator/Financial Officer Sarah Zubkowski. Deputy Fire Chief Dave LeNeveu.

Meeting called to order @ 7:01 pm by Neil Nelson. Second by Harold Kamikawaji. MSC.

Correspondence:

- Clem Remillard received emails from the government re year end loan balances and requirements for annual reporting.
- Clem Remillard received an email regarding the insurance premiums increasing.
- Neil Nelson received an email regarding setting up a Rogers business account online.
- Dave Stewart received a reply from White Court, Alberta regarding the 1988 fire truck for sale. No further correspondence has been received.
- RDN correspondence regarding Bylaw 500 recieved.

Financial Report: presented by Sarah Zubkowski.

- List of bills noted and discussed.

Fire Department Report: presented by Dave LeNeveu.

- 1 call – 1 vehicle fire.
- 18 permits issued, 35 firefighters currently. 4 new firefighters brought on with a little experience and they live within under 10 minutes to the firehall.

Old Business:

- Indemnification bylaw will be reviewed by a lawyer. Harold Kamikawaji stated that it will cost \$350 per review of legal document with new lawyer. Harold Kamikawaji's neighbor will also help us in a jam if we need some legal advice.
- New fire truck is still in progress. They have pulled all the wiring out of the fire truck to address an issue with the pump. No current estimate on timeline.
- Fire fighters requested that we purchase 8 more chairs to replace old chairs that were disposed of. Tony Wright still to follow up on this.
- Dave LeNeveu has asked the OHS safety audit providers for quotes for problems listed that they can fix. This relates to the storage problem and brings up seacan issue. Neil Nelson will follow up on this. Clem Remillard asked for a copy of the report for the trustees. Dave LeNeveu to provide. Exhaust in bays, evacuation plan, audit every year, hose tower harness, storage, confined space training, asbestos planning. Dave LeNeveu stated that they will prioritize the items and some items will not. Neil Nelson stated that he could look into the seacan, installation, lighting, etc.
- Sarah Zubkowski prepared and sent invoice to Clem Remillard to pass along to the RDN for the additional cost on the telephone line.
- Clem Remillard finalizing the paperwork for the grant. How many guys attended live fire training? 12 guys. Sarah Zubkowski to complete the budget paperwork.

New Business:

- Dave LeNeveu shared a folder of drivers abstracts to Sarah Zubkowski and the new District use asset policy also being signed by firefighters.
- Dave LeNeveu stated that he will be making a helmet order to be put in – 5 going out of service and this will be about \$1792.
- Dave LeNeveu will also be ordering structure gloves and structure boots.
- Clem Remillard stated that there is expected to be a shortage of water for 2024 and Clem Remillard asked whether the fire department is monitoring this. Dave LeNeveu stated that they are thinking about it but it is not a priority right now.

Questions:

- Charles Pinker asked about the minutes being posted online. Clem Remillard stated that he missed it and posted them yesterday. Should be posted 2 weeks before the meeting.
- Charles Pinker asked if there were any follow up with Guy Fawkes complaints. Nothing as of yet.
- Charles Pinker asked if fire department has a rep on the RDN fire committee? No they have not been invited. This will allow the fire departments within the RDN can communicate and be on the same page if there is ever a disaster. Also the fire departments should be recognized for service amongst all the departments.
- Charles Pinker asked if any wages would be covered for when the fire fighters went back to inspect the truck. No this was agreed on before.
- Trees not pulled in the back yet.

Motions Adopted by E-Mail:

- Motion to approve \$5,200 budget for travel to visit new truck made by Neil Nelson Jan 16, 2024. Second by Dave Stewart by Jan 16, 2024. MSC
- Motion to pay bills made by Neil Nelson Jan 17, 2024. Second by Dave Stewart Jan 17, 2024. MSC.
- Motion to pay Sarah Zubkowski made by Harold Kamikawaji Jan 17, 2024. Second by Dave Stewart Jan 17, 2024. MSC.
- Motion to pay bills made by Neil Nelson Jan 25, 2024. Second by Dave Stewart Jan 25, 2024. MSC.
- Motion to pay bills made by Harold Kamikawaji Feb 9, 2024. Second by Neil Nelson Feb 9, 2024. MSC.
- Motion to pay bills made by Harold Kamikawaji Feb 15, 2024. Second by Clem Remillard Feb 15, 2024. MSC.

Motion to adjourn meeting @ 7:47 pm made by Neil Nelson. Second by Tony Wright. MSC.

Next meeting is on March 21, 2024 @ 7 pm.