

Mountain Fire Protection District

Trustee Meeting

July 21, 2016

In Attendance: Trustees Charles Pinker, Mike deWit, Dale Fulton and Harold Kamikawaji. Absent Clem Remillard. Administrator/Financial Officer Sarah Zubkowski. Fire Chief Jack Van Doorn, Deputy Fire Chief Wade Pile, Captains Zak Dunn and Russ McMann.

Meeting called to order @ 6:55 pm by Charles Pinker.

Correspondence:

- Charles Pinker received an email from the office of MP Sheila Malcolmson regarding the District applying for the Canada 150 Fund. They provided information and a grant application form to fill out. To be completed by Charles Pinker and Sarah Zubkowski.

Financial Report: presented by Sarah Zubkowski.

- List of bills noted.
- Budget from firefighters for firefighting equipment and training was requested to be submitted prior to the September 2016 meeting.

Fire Department Report: presented by Jack Van Doorn.

- 3 callouts: 1 motor vehicle accident, 1 burning complaint, and 1 medical assist.
- 7 guys have gone through the live fire training.
- Service Level Due with regards to the Playbook on June 30, 2016. Charles Pinker to complete.
- Charles Pinker questioned whether the signs in the District regarding burning need to be covered or not. Jack Van Doorn noted that they state no burning allowed so unnecessary to cover.

Old Business:

- The toilet for the park behind the firehall has been closed due to vandalism until further notice.
- Shelter and picnic table yet to be installed.
- Lawyer provided letter regarding the firefighters using NARCAN. The letter noted many issues regarding liability. Charles Pinker to provide a copy to Jack Van Doorn.
- Jack Van Doorn questioned status of burning bylaw. Charles Pinker noted that it is in the final stages.
- Jack Van Doorn questioned the WCB coverage for the volunteer regarding administrative work. Charles Pinker stated that WCB will not cover volunteers (volunteer firefighters are exempt). Jack Van Doorn questioned whether she could be brought on as a firefighter or a paid employee. Trustees agreed to have her brought on as a firefighter. Sarah Zubkowski to obtain coverage for additional firefighter.
- The sign has yet to be finished. Dale Fulton suggested contacting another sign company and having them fix/finalize the sign and taking it off of the bill of the original invoice.

- Jack Van Doorn questioned the status of sound proofing. Dale Fulton to obtain quotes now that the budget money is here.
- Charles Pinker questioned whether the Jaws of Life are going to be on the truck for use in MVA's or not? He is concerned with the fact that the receipt stated they are end of life and whether there will be an issue with liability. Russ McMann suggested getting them certified. Wade Pile suggested using previous year surpluses to put towards purchasing a new set in the future.

New Business:

- Charles Pinker asked whether the grates in front of the bays can be cleaned out.
- Charles Pinker asked whether the septic tanks need to be dumped. Wade Pile suggested they be checked.
- Wade Pile questioned whether they can get chlorine pucks for the water tanks. Charles Pinker stated they should buy what they need and submit the bill.
- Jack Van Doorn asked if the trustees would purchase some Station Blues for the firefighters. Jack provided 2 quotes. Trustees agreed to budget for it in the 2017 budget.
- Jack Van Doorn noted that a streetlight is out at Allsop and Jingle Pot.

Motions Adopted by E-Mail:

- Motion to pay bills presented by Sarah Zubkowski by Charles Pinker June 24, 2016. Second by Harold Kamikawaji June 24, 2016. MSC.
- Motion to approve minutes by Charles Pinker June 25, 2016. Second by Clem Remillard.
- Motion to pay bills presented by Sarah Zubkowski by Charles Pinker June 27, 2016. Second by Clem Remillard June 27, 2016. MSC.
- Motion to pay bills presented by Sarah Zubkowski by Mike deWit July 5, 2016. Second by Charles Pinker July 5, 2016. MSC.
- Motion to pay bills presented by Sarah Zubkowski by Dale Fulton July 11, 2016. Second by Harold Kamikawaji July 11, 2016. MSC.
- Motion to pay bills presented by Sarah Zubkowski by Dale Fulton July 17, 2016. Second by Harold Kamikawaji July 18, 2016. MSC.
- Motion to pay bills presented by Sarah Zubkowski by Charles Pinker July 21, 2016. Second by Harold Kamikawaji July 21, 2016. MSC.

Motion to adjourn meeting @ 8:29 pm made by Dale Fulton. Second by Charles Pinker. MSC.

Next meeting is on August 18, 2016 @ 7:00 pm.