

Mountain Fire Protection District

Trustee Meeting

June 15, 2017

In Attendance: Trustees Mike deWit, Neil Nelson, Harold Kamikawaji, John Gregson, and Clem Remillard. Administrator/Financial Officer Sarah Zubkowski. Fire Chief Jack Van Doorn.

Meeting called to order @ 6:59 pm by Harold Kamikawaji.

Correspondence:

- Clem Remillard received an email via the website regarding a black bear in the District. The resident asked that the Board issue a reminder to everyone to ensure that garbage and compost are not left outside prior to garbage day as this can attract bears. Clem Remillard put a notice on the website.
- Clem Remillard received an invitation for the Board to attend Mosaic's open house.
- Jack Van Doorn received a Firefighter Cross with a note from a resident.

Financial Report: presented by Sarah Zubkowski.

- List of bills noted.

Fire Department Report: presented by Jack Van Doorn.

- All 7 firefighters have completed the 1001 training program.
- Captain Jason Seivewright has been hired as a full time firefighter with Esquimalt.
- There are a few glitches with the online burning bylaw application process, however they are working through it.

Old Business:

- John Gregson and Jack Van Doorn will follow up with the RDN regarding the water tank being put into the new development.
- Harold Kamikawaji contacted Greg Harding at the City regarding a dry hydrant at Witchcraft Lake. Jack Van Doorn and Joe Mayzes are putting together technical information to be included in the presentation for the City. Harold Kamikawaji will complete the remainder of the presentation. John Gregson suggested having residents help installing the dry hydrant when the time comes to minimize costs.
- Jack Van Doorn suggested that a tank be put in at the park behind the hall. Clem Remillard to follow up on the liability regarding this issue.
- Harold Kamikawaji asked where Jack Van Doorn would like the other tank and he stated in the parking lot at Creekside. Harold Kamikawaji asked that Jack provide a report to the board regarding the water tanks.
- Harold Kamikawaji obtained a quote for a 30 ft flag pole however a base and hole will need to be dug. Neil Nelson said he can dig a hole when it is needed.
- Heat sensors still to be completed. Clem Remillard to follow up.
- Criminal record checks need to be completed by all board members, Sarah Zubkowski and all firefighters that have not had one completed. Clem Remillard to follow up whether we need a special letter to get a discounted price for a volunteer organization.

- Jack Van Doorn has emailed the Ministry of Highways regarding the highway upgrades for Jingle Pot Road however he has received no response.
- Clem Remillard has updated the Securco contacts for when the alarm goes off to Neil Nelson and Mike deWit.
- Cell phone payment review still to be completed by the Board regarding lieutenants.

New Business:

- Jack Van Doorn stated that Greg Gow said a dry hydrant could be put in at his pond on his property. Jack Van Doorn will investigate this further.
- John Gregson asked if the fire department can put in dry hydrants at the bridges in the District. John Gregson to follow up with Fisheries regarding this issue.
- Harold Kamikawaji is completing the Conduct of Trustees Statement.
- Jack Van Doorn noted that there was a large bill from Guillevin for hi-combat foam and that the price for this foam has increased.

Motions Adopted by E-Mail:

- Motion to approve bills and pay Sarah Zubkowski Harold Kamikawaji Jun 6, 2017. Second by Clem Remillard Jun 6, 2017. MSC.
- Motion to pay bills by Harold Kamikawaji Jun 13, 2017. Second by Mike deWit Jun 13, 2017. MSC.

Motion to adjourn meeting @ 8:08 pm made by Harold Kamikawaji. Second by Mike deWit. MSC.

Next meeting is on July 20, 2017 @ 6:00 pm.