

Mountain Fire Protection District

Trustee Meeting

September 21, 2023

In Attendance: Trustees Neil Nelson, Tony Wright, Clem Remillard and Dave Stewart. Harold Kamikawaji absent. Administrator/Financial Officer Sarah Zubkowski. Fire Chief Russ McMann, Deputy Fire Chief Dave LeNeveu and Burning Permit Liaison Wayne Morgan.

Meeting called to order @ 7:01 pm by Neil Nelson. Second by Tony Wright. MSC.

Correspondence:

- Fire department was asked if they can get an adapter mask for providing oxygen to animals in case of emergencies.
- Clem Remillard stated that we need to follow up on how we are going to finance the new fire truck and get in touch with the Province in order to qualify for the cutoff for fall payouts.
- Clem Remillard received correspondence from the insurance providers regarding our renewals. They have provided information related to alcohol consumption on the premises which will need to be reviewed and discussed.
- Fire department has done some walk throughs at the new Montessori school. There are no sprinkler systems in the building. The fire department will have to adjust their plan in case of emergency and adapt to the water system they have on site.

Financial Report: presented by Sarah Zubkowski.

- List of bills noted and discussed.
- Dave LeNeveu stated that the \$30,000 grant monies have been fully spent now. Sarah Zubkowski to follow up with paperwork to be submitted to complete the funding.
- Clem Remillard stated that Rob Argyle was appreciative for help from District.
- Dave LeNeveu received monies to cover the training bills District paid for.
- Wayne Morgan asked about Ridgeview landscaping bills.

Fire Department Report: presented by Dave LeNeveu.

- 14 calls – 1 burning complaint, 1 medical assist, 1 structural fire (hydro pole), 8 wildfires and 3 alarms activated.
- Neil Nelson asked if people are allowed to burn wood stoves inside their houses. Russ McMann stated that people are allowed.
- Russ McMann stated that Hunter McGill has left to work at the City of Nanaimo. His wife, Cheyanne McGill, will be helping with administration.

Old Business:

- The chassis and box are being worked on and the fire department is hopeful to receive the fire truck in a couple of months. The fire department has requested further information on the progress of the build.
- Snow removal proposals are being looked into by Dave Stewart. He has received 2 responses so far. Closing date is October 15, 2023.

- Open house was well attended. 26 dozen hot dogs were provided. Russ McMann stated that around 400 people attended.
- Dave LeNeveu stated that the grant for 2024 has been provided via email.
- District to apply for grant in 2024 again to supplement the fire equipment budget.

New Business:

- Russ McMann provided an indemnification bylaw example. Russ McMann stated that this is usually in place for most Districts and Fire Department. Board to review and have a lawyer review to ensure that the wording is correct and this is needed.
- Firefighters have provided their budget for review. Highlighted yellow items are not a high priority. Most of the items in the budget are based on most recent purchases or pricing received recently.
- The fire department needs to fly out to view the truck prior to delivery. They would like to send 3 members. Clem Remillard stated that the board needs make a motion for the approximate cost prior members leaving. Once the truck is closer to completion, fire department will know dates of travel and cost estimates can be obtained.
- Clem Remillard stated that we can apply for loan payout from the Government. Motion to apply for financing through the Provincial Government per Bylaw #102 in the amount of \$577,000 made by Clem Remillard. Second Neil Nelson. MSC.
- Clem Remillard to follow up with insurance.
- Clem Remillard to follow up on tables, chairs, etc being used for personal purposes - to be discussed at next meeting with firefighters.

Questions: No residents in attendance.

Motions Adopted by E-Mail:

- Motion to pay bills and approve minutes made by Neil Nelson July 26, 2023. Second by Tony Wright July 26, 2023. MSC.
- Motion to pay Sarah Zubkowski made by Harold Kamikawaji July 31, 2023. Second by Dave Stewart July 31, 2023. MSC.
- Motion to pay bills made by Clem Remillard Aug 3, 2023. Second by Tony Wright Aug 3, 2023. MSC.
- Motion to pay \$500 to Rob Argyle and pay for half of the BBQ costs made by Clem Remillard Aug 12, 2023. Second by Neil Nelson Aug 12, 2023. MSC.
- Motion to pay bills made by Tony Wright Aug 14, 2023. Second by Neil Nelson Aug 14, 2023. MSC.
- Motion to pay bills made by Harold Kamikawaji Aug 21, 2023. Second by Clem Remillard Aug 21, 2023. MSC.
- Motion to pay bills made by Harold Kamikawaji Aug 26, 2023. Second by Dave Stewart Aug 26, 2023. MSC.
- Motion to pay Sarah Zubkowski made by Harold Kamikawaji Sept 5, 2023. Second by Tony Wright Sept 5, 2023. MSC.
- Motion to pay bills made by Neil Nelson Sept 7, 2023. Second by Harold Kamikawaji Sept 7, 2023. MSC.
- Motion to pay bills made by Neil Nelson Sept 13, 2023. Second by Harold Kamikawaji Sept 13, 2023. MSC.
- Motion to pay Sarah Zubkowski made by Tony Wright Sept 18, 2023. Second by Dave Stewart Sept 18, 2023. MSC.

- Motion to pay bills made by Tony Wright Sept 19, 2023. Second by Dave Stewart Sept 19, 2023. MSC.

Motion to adjourn meeting @ 8:19 pm made by Neil Nelson. Second by Dave Stewart. MSC.

Next meeting is on October 19, 2023 @ 7 pm.