

## **Mountain Fire Protection District**

### **Trustee Meeting**

**October 18, 2018**

**In Attendance:** Trustees Neil Nelson, Mike deWit, John Gregson, Clem Remillard and Tony Wright. Administrator/Financial Officer Sarah Zubkowski. Fire Chief Russ McMann, Deputy Fire Chief Wade Pile, and Assistant Fire Chief Russ McCallum.

Meeting called to order @ 7:00 pm by Neil Nelson.

### **Correspondence:**

- Clem Remillard received an email from Charles Pinker regarding flag information/etiquette. The email was forwarded to trustees and fire department.
- Clem Remillard received the annual email from the Provincial Government regarding the budget and annual monies.
- Neil Nelson received an email from the RDN regarding the new addresses in the District. Addresses provided to the fire department.
- Neil Nelson received an email from a resident of the District who wants to join the fire department. Name and contact information was provided to the fire department.

**Financial Report:** presented by Sarah Zubkowski.

- List of bills noted.
- The 2010 Fire Truck insurance is up for renewal and Sarah Zubkowski asked about the value of the fire truck for the insurance. The board asked whether we can obtain separate insurance to reduce the premiums. Is the value based on replacement value or fair market value? Sarah Zubkowski to inquire prior to renewal.

**Fire Department Report:** presented by Russ McMann.

- 2 MVI calls in July.

### **Old Business:**

- We are still waiting on the RDN to review the survey and they will need to approve the survey for the water tanks in the park behind the fire hall. After this, a geotechnical survey can be done.
- Russ McMann asked about the gas allowances for the fire department and if the amounts can be paid to the fireman's association directly and then paid out to the fireman that are using the gas directly. The Board will discuss and review.
- Russ McMann obtained the radio for his truck.
- Wade Pile enquired about getting Sally access to the website and whether this has been done yet. Clem Remillard stated that he will meet with her and show her how to do this.

### **New Business:**

- A water tank is being placed in the new Shady Mile development and work has started on this.
- Russ McCallum provided a chase quote for replacing the 1988 fire truck. Quote is about \$75,000 and installation will be about \$20,000 - \$25,000.

- Clem Remillard stated that the burning permits now have a separate email on the website which is forwarded to the officers.
- Russ McMann stated he has a list of firefighters who need fobs and keys. Clem Remillard stated that he will come to a practice night and have the forms signed and hand out keys and fobs.
- Russ McMann stated that one of the fire departments that attended the fireworks course requires an invoice before they can pay for their attendance. Sarah Zubkowski to prepare.
- Russ McCallum provided information on a new fireworks system which the fire department would like to obtain. Quote is about \$1,500 – 2,500. The new system would be safer and easier to use. Neil Nelson asked how long the Guy Fawkes night will continue. Russ McMann stated that they do not intend to stop this celebration. Neil Nelson suggested asking to use the new system on a trial basis prior to purchasing to ensure that the fire department likes it.
- Clem Remillard asked what can be done about the pumpkins that get dropped off in the District in order to avoid the drains being clogged. A notice will be put on the sign asking for the pumpkins to stay clear of the ditches directly surrounding the fire hall.
- Clem Remillard stated they he thinks that the District should have a policy regarding smoking. This will be looked into.

#### **Questions:**

- Charles Pinker asked whether the vent index and the fires in the District are being reviewed and followed up on. Russ McMann stated that they are following up on every fire.
- Charles Pinker asked if the minutes from the monthly meetings can be posted on the website at least 2 weeks prior to the meeting. Clem Remillard stated this can and will be done.
- Mike deWit asked whether the fire department is able to pump water to the City of Nanaimo trucks. Russ McCallum stated that they can.
- Charles Pinker stated that he still receives emails through the website. Clem Remillard will get this disconnected.

#### **2019 Budget:**

- Sarah Zubkowski provided the final District 2019 budget. First read through completed. Neil Nelson motions to adopt the 2019 Budget at \$182,550. Second by John Gregson. MSC.
- Second read through of the District 2019 budget. Tony Wright motions to adopt the 2019 budget at \$182,550. Second by Clem Remillard. MSC.
- Sarah Zubkowski to send in bylaw and budget to the Provincial Government for approval.

#### **Motions Adopted by E-Mail:**

- Motion to pay Sarah Zubkowski made by Tony Wright Oct 2, 2018. Second by Mike deWit Oct 2, 2018. MSC.
- Motion to pay bills by Mike deWit Oct 9, 2018. Second by Neil Nelson Oct 9, 2018. MSC.
- Motion to pay bills by Neil Nelson Oct 16, 2018. Second by John Gregson Oct 16, 2018. MSC.

Motion to adjourn meeting @ 8:28 pm made by Neil Nelson. Second by John Gregson. MSC.

Next meeting is on November 15, 2018 @ 7pm.