

## **Mountain Fire Protection District**

### **Trustee Meeting**

**December 14, 2017**

**In Attendance:** Trustees Neil Nelson, Mike deWit, Clem Remillard, Harold Kamikawaji and John Gregson. Administrator/Financial Officer Sarah Zubkowski. Fire Chief Jack Van Doorn and firefighter David Ayou. Residents Michael and Jennifer Blumfield.

Meeting called to order @ 6:58 pm by Harold Kamikawaji

#### **Correspondence:**

- Sarah Zubkowski received FF insurance paperwork

**Financial Report:** presented by Sarah Zubkowski.

- List of bills noted.

**Fire Department Report:** presented by Jack Van Doorn.

- 8 callouts – 2 motor vehicle accidents, 2 medical assists and 4 burning complaints.

#### **Old Business:**

- Harold Kamikawaji and Clem Remillard met with the RDN regarding the installation of the water tank in Copcan subdivision. Copcan will need to include a covenant when selling the property. John Gregson asked that they wait to discuss this further until Phase 1 is completed in early 2018.
- Harold Kamikawaji sent a letter to the RDN declining the wood stove donation.
- Neil Nelson marked the potential spot for the flag pole to ensure that the utility lines and water tank are not interfered with. Board needs to approve new location and flag pole can be installed. Neil Nelson and John Gregson to complete installation. Harold Kamikawaji to have plaque completed.
- Jack Van Doorn noted that the key pad in the truck bay continues to cause problems. Clem Remillard to follow up.
- Jack Van Doorn noted that the kitchen counters need to be fixed. Clem Remillard to arrange this.
- Clem Remillard had the gutters cleaned and gutter returns installed.
- Clem Remillard had the well water tested and it was fine.
- Jack Van Doorn requested a pressure washer for the fire department. Board to discuss once a quote is received.
- Jack Van Doorn asked the fire department to consider buying jackets for the firemen for Christmas. Jack Van Doorn to provide final pricing.

#### **New Business:**

- Mike deWit noted that the back door goes off very easily. Clem Remillard to get this looked at.
- Jack Van Doorn asked that a motion light be installed in the middle of the building in the back as it is very dark. Clem Remillard to arrange this.
- Jack Van Doorn asked that the lights in the main hall be cleaned out.

- Jack Van Doorn asked that the board decide on an AHJ (Authority Having Jurisdiction).
- Jack Van Doorn noted that the paramedics from the City of Nanaimo will not assist FF until the FF have removed the person from danger. However only FF with EMT training are to do this. Jack Van Doorn asked that some training budget be allocated to EMT training. Clem Remillard suggested that the Board send a letter to the BC Ambulance service to clarify what their responsibility is. Harold to complete this.
- Neil motions to adopt Option 1 coverage for \$1971 FF Insurance. Second John Gregson. MSC.

**Motions Adopted by E-Mail:**

- Motion to pay bills by Clem Remillard Nov 24, 2017. Second by Harold Kamikawaji Nov 24, 2017. MSC.
- Motion to pay bills by Clem Remillard Nov 27, 2017. Second by Harold Kamikawaji Nov 27, 2017. MSC.
- Motion to approve the minutes by Clem Remillard Dec 1, 2017. Second by Harold Kamikawaji Dec 1, 2017. MSC.
- Motion to pay Sarah Zubkowski made by Clem Remillard Dec 1, 2017. Second by John Gregson Dec 1, 2017. MSC.
- Motion to pay bills by Harold Kamikawaji Dec 12, 2017. Second by Clem Remillard Dec 12, 2017.

Motion to adjourn meeting @ 8:21 pm made by John Gregson. Second by Neil Nelson. MSC.

Next meeting is on January 18, 2018 @ 7 pm.