

## **Mountain Fire Protection District**

### **Trustee Meeting**

**November 16, 2017**

**In Attendance:** Trustees Neil Nelson, Mike deWit and Clem Remillard. Harold Kamikawaji and John Gregson were absent. Administrator/Financial Officer Sarah Zubkowski. Fire Chief Jack Van Doorn.

Meeting called to order @ 7:07 pm by Clem Remillard.

#### **Correspondence:**

- Sarah Zubkowski received a letter from WCB regarding the collaboration with BC Fire Departments.
- Sarah Zubkowski received a letter from Salt Spring Island Fire Rescue regarding the changes in the in the provincial government.
- Sarah Zubkowski received a letter from the RDN regarding the antique wood stove.

**Financial Report:** presented by Sarah Zubkowski.

- List of bills noted.

**Fire Department Report:** presented by Jack Van Doorn.

- 7 callouts – 2 wild fires and 5 burning complaints.
- Guy Fawkes was a success.

#### **Old Business:**

- Harold Kamikawaji and Clem Remillard have a meeting with the RDN next week regarding the installation of the water tank in Copcan subdivision.
- The board agrees that the wood stove should be given to the Nanaimo Museum. Harold Kamikawaji to respond to the RDN.
- Neil Nelson marked the potential spot for the flag pole to ensure that the utility lines and water tank are not interfered with. Board needs to approve new location and flag pole can be installed.
- Clem Remillard stated that the alarm in the truck bay was due to the septic system. He arranged to have it pumped and fixed.
- Timer in the bathroom has been replaced.
- Clem Remillard has arranged for a bar for the double doors in the tower.
- Heat pump has been serviced.
- Clem Remillard has arranged for the generator maintenance.

#### **New Business:**

- Neil Nelson stated that alarms have been set off many times in the recent weeks. Service bay and compressor door alarms are usually the case. Clem Remillard to get a new key pad in the bay. Mike deWit suggested getting radar sensors and removing the door sensors.
- Jack Van Doorn noted that the kitchen counters need to be fixed. Clem Remillard to arrange this.

- Jack Van Doorn noted that the gutters need to be cleaned and possibly install gutter returns. Clem Remillard to arrange this.
- Jack Van Doorn requested a pressure washer for the fire department. Board to discuss.
- Jack Van Doorn asked Clem Remillard to test the well water.
- Jack Van Doorn asked the fire department to consider buying jackets for the firemen for Christmas. Jack Van Doorn to research pricing.
- Firefighter Christmas dinner is January 20, 2018.

**Motions Adopted by E-Mail:**

- Motion to pay bills by Clem Remillard Oct 25, 2017. Second by John Gregson Oct 25, 2017. MSC.
- Motion to approve the minutes by Clem Remillard Oct 27, 2017. Second by Harold Kamikawaji Oct 27, 2017. MSC.
- Motion to pay bills by Harold Kamikawaji Oct 31, 2017. Second by Clem Remillard Oct 31, 2017.
- Motion to pay Sarah Zubkowski made by Clem Remillard Nov 2, 2017. Second by Harold Kamikawaji Nov 2, 2017. MSC.

Motion to adjourn meeting @ 8:14 pm made by Clem Remillard. Second by Neil Nelson. MSC.

Next meeting is on December 14, 2017 @ 7 pm.