

Mountain Fire Protection District

Trustee Meeting

February 15, 2018

In Attendance: Trustees Neil Nelson, Mike deWit, Clem Remillard, Harold Kamikawaji and John Gregson. Administrator/Financial Officer Sarah Zubkowski. Deputy Fire Chief Wade Pile, Captain Russ McMann, Lieutenant Zak Dunn, firefighter Dave LeNeveu and firefighter Russ McCallum. Residents Charles Pinker and Dave and Wendy Buck. Special presenter Terry Gwilliam.

Meeting called to order @ 6:59 pm by Harold Kamikawaji.

Special Presentation: Terry Gwilliam of Kai Asset Management

- This is a portfolio asset management firm. The presentation was made regarding investing excess funds of the District.
- The District is restricted in investing per the Community Charter.

Correspondence:

- Clem Remillard received an email about a street light out on Durnin and Maxey.
- Clem Remillard received an update on Annual Reporting Requirements for 2018.

Financial Report: presented by Sarah Zubkowski.

- List of bills noted.

Fire Department Report: presented by Wade Pile.

- 4 callouts – 1 motor vehicle accident, 1 medical aid, 1 alarm activated and 1 smoke complaint.

Old Business:

- Neil Nelson will clean up around the base of the flag pole. Once the flag and plaque are received, the flag pole will be installed with the trustees and fireman.
- Clem Remillard had the sensors replaced on the doors and a bar was put on the tower door.
- Clem Remillard has arranged for kitchen to be fixed.
- Wade Pile to obtain a quote for a pressure washer for the fire department. Board to discuss once a quote is received.
- The generator will come on every Wednesday at 6:30 pm for 20 minutes.
- Sarah Zubkowski purchased new virus protection for the laptop and provided it to Wade Pile for the firefighters computer.
- The retractable lanyard is to be installed in the tower. Wade Pile to follow up on getting this installed.
- Harold Kamikawaji asked to meet with Wade Pile regarding the heavy traffic at the school to compose a letter to the School Board.

New Business:

- Wade Pile stated that the compressor breaker keeps going off. Clem Remillard to follow up on this.
- Wade Pile asked whether we still have an account at Gregg's. Sarah Zubkowski to follow up on this.
- Wade Pile stated that a nozzle on 901 is broken and they have sent it to Akron to be repaired and hopefully this will be covered under warranty.
- Wade Pile stated that the pump on 902 is being worked on.

Questions:

- Wendy Buck asked where the meeting information dates was provided. Clem Remillard referred her to the website.
- Russ McMann asked if the scanner can be fixed on the printer. Clem Remillard suggested purchasing a new printer/scanner unit.
- Harold Kamikawaji received applications for the cleaner position. He met and interviewed potential cleaners. An offer with made

In Camera Discussion

Motions Adopted by E-Mail:

- Motion to pay bills and approve minutes by Clem Remillard Jan 23, 2018. Second by Harold Kamikawaji Jan 23, 2018. MSC.
- Motion to pay Sarah Zubkowski made by Clem Remillard Jan 22, 2018. Second by Harold Kamikawaji Jan 22, 2018. MSC.
- Motion to pay bills by Mike deWit Jan 29, 2018. Second by Clem Remillard Jan 29, 2018. MSC.
- Motion to pay Sarah Zubkowski made by Mike deWit Jan 31, 2018. Second by John Gregson Feb 1, 2018. MSC.
- Motion to pay bills by Mike deWit Feb 7, 2018. Second by Harold Kamikawaji Feb 7, 2018. MSC.

Motion to adjourn meeting @ 7:53 pm made by Neil Nelson. Second by John Gregson. MSC.

Next meeting is on March 15, 2018 @ 7 pm.

AGM is on April 19, 2018 @ 7pm.