

Mountain Fire Protection District

Trustee Meeting

July 19, 2018

In Attendance: Trustees Neil Nelson, Clem Remillard, Tony Wright and John Gregson. Mike deWit was absent. Administrator/Financial Officer Sarah Zubkowski. Fire Chief Russ McMann, Deputy Chief Wade Pile and Assistant Chief Russ McCallum. Resident Charles Pinker.

Meeting called to order @ 7:01 pm by Neil Nelson.

Correspondence:

- Clem Remillard received an email regarding a street light out.
- Sarah Zubkowski – received insurance paperwork to be signed.

Financial Report: presented by Sarah Zubkowski.

- List of bills noted.

Fire Department Report: presented by Russ McMann.

- 2 calls in June – 1 MVA and 1 burning complaint.
- Clem Remillard will enquire with lawyers regarding volunteers at fire calls.

Old Business:

- Pressure washer was installed at the fire hall.
- The retractable lanyard is to be installed in the tower. Structural engineer will need to review and ok before installation. Wade Pile to follow up on getting this installed.
- The fire department is still looking into the dry hydrants at Witchcraft. Russ McMann obtained maps for Witchcraft Lake so Steve Ellis can go forward.
- The fire department had the water tanks cleaned. Repairs will need to be completed. Russ McMann talked to the City and a geotechnical survey will need to be completed, survey will need to be completed and Emergency Services Support will need to be confirmed.
- The fire department will look into putting in the dry hydrants at the bridges.
- Clem Remillard discussed the property easement with Dale Fulton. Clem Remillard to get this completed with the lawyer.
- Russ McMann stated that the ropes are old and out of date so he will have to replace these. He is currently getting a quote on the ropes.
- Russ McMann discussed the Super Shuttle Service with the fire chief from Cedar and received more information on how to go about qualifying for this service.

New Business:

- Burning permit application almost completed and ready to go online. Wade Pile to complete this with IT.
- Russ McMann asked about receipts payback. Clem Remillard noted the purchasing policy which was adopted in May 2014 and asked everyone to read this again and this will be discussed at the next meeting.
- Hazelwood donated \$10,000 to firefighters for the good work at the fire last week.

In Camera @ 7.55pm – discussion of donations and how they are received. Back at 8:03pm.

- Neil Nelson noted that all donations must go through the District to ensure that the records are clear and a charitable donation receipt can be issued. The money can then be paid to the firefighters association.
- John Gregson to enquire about the land behind the firehall which is owned by the RDN to see if they will donate a piece for the water tanks.
- Loomis dropped off a package and set off the alarm as the front door was unlocked.
- Russ McMann stated the firefighters need 5 more FOB's. Clem Remillard to obtain these.

Questions:

- Charles Pinker asked about the campfire ban and whether the signs have been updated. Russ McMann stated they have been.
- Charles Pinker asked about the Millstone Winery and whether any fines have been issued. No fines have been issued.

Motions Adopted by E-Mail:

- Motion to pay bills by Neil Nelson June 26, 2018. Second by Clem Remillard June 26, 2018. MSC.
- Motion to pay Sarah Zubkowski made by Mike deWit Jul 5, 2018. Second by Clem Remillard Jul 5, 2018. MSC.
- Motion to pay Sarah Zubkowski made by Clem Remillard Jul 16, 2018. Second by Neil Nelson Jul 16, 2018. MSC.
- Motion to pay bills by Tony Wright Jul 16, 2018. Second by Neil Nelson Jul 17, 2018. MSC.

Motion to adjourn meeting @ 8:23 pm made by Clem Remillard. Second by John Gregson. MSC.

Next meeting is on August 16, 2018 @ 7pm.