

## **Mountain Fire Protection District**

### **Trustee Meeting**

**October 19, 2017**

**In Attendance:** Trustees Neil Nelson, Harold Kamikawaji, and John Gregson. Mike deWit and Clem Remillard were absent. Administrator/Financial Officer Sarah Zubkowski. Fire Chief Jack Van Doorn. Resident Charles Pinker.

Meeting called to order @ 6:57 pm by Harold Kamikawaji.

#### **Correspondence:**

- Streetlights are out at 2295 and 2520 Maxey Road. Clem Remillard to follow up.
- The heat pump annual maintenance is required. Clem Remillard to follow up.

**Financial Report:** presented by Sarah Zubkowski.

- List of bills noted.

**Fire Department Report:** presented by Jack Van Doorn.

- 2 callouts – 1 structural fire and 1 forestry assist to Nanaimo.
- Dan Girard moved up to Lieutenant.
- Guy Fawkes parking discussed. The fire department will be hiring a bus to transport people from a parking lot down Jingle Pot Road to the fire hall to alleviate the parking at the hall. One lane of meadow Drive will be blocked to ensure that access is clear.

#### **Old Business:**

- John Gregson discussed the installation of the water tank in his subdivision with a lawyer and they have suggested discussing the tank with RDN. Harold Kamikawaji and Clem Remillard to follow up with the RDN.
- Wade Pile contacted someone regarding cleaning the fiberglass to ensure the tanks are in good working order. Still waiting for that information.
- Jack Van Doorn stated the fire department is looking at 2 options for the dry hydrant at Witchcraft Lake.
- The flag pole is being stored at Jack Van Doorn's property until installation. John Gregson to provide bullards and Neil Nelson to organize getting the hole dug and installing the pole.
- Jack Van Doorn stated that Greg Gow said a dry hydrant could be put in at his pond on his property. Jack Van Doorn will investigate this further.
- Jack Van Doorn stated that the alarm is still beeping in the truck bay and it appears to be heat sensor. Clem Remillard to follow up on this.
- Timer in the bathroom needs to be replaced. Clem Remillard to follow up on this.
- Jack Van Doorn requested a bar for the double doors in the tower.

#### **New Business:**

- Jack Van Doorn stated that a treadmill has been donated to the fire department and the donor would like a receipt for \$300. Sarah Zubkowski to issue.

- Jack Van Doorn stated there is a 40,000 gallon cistern at the Church on Allsop which will allow the fire department to use in the case of a fire. A dry hydrant will need to be installed.

**Motions Adopted by E-Mail:**

- Motion to pay Sarah Zubkowski made by Mike deWit Sept 26, 2017. Second by Harold Kamikawaji Sept 26, 2017. MSC.
- Motion to pay bills by Mike deWit Sept 27, 2017. Second by Harold Kamikawaji Sept 27, 2017. MSC.
- Motion to pay Sarah Zubkowski made by Clem Remillard Oct 3, 2017. Second by Harold Kamikawaji Oct 3, 2017. MSC.
- Motion to pay bills by Mike deWit Oct 10, 2017. Second by Harold Kamikawaji Oct 10, 2017. MSC.
- Motion to pay Sarah Zubkowski made by Clem Remillard Oct 15, 2017. Second by Harold Kamikawaji Oct 16, 2017. MSC.

Motion to adjourn meeting @ 7:48 pm made by Harold Kamikawaji. Second by Neil Nelson. MSC.

Next meeting is on November 16, 2017 @ 7 pm.