

## **Mountain Fire Protection District**

### **Trustee Meeting**

**August 29, 2019**

**In Attendance:** Trustees Neil Nelson, Clem Remillard, Mike deWit and Tony Wright. John Gregson absent. Administrator/Financial Officer Sarah Zubkowski. Chief Russ McMann. Residents Harold Kamikawaji and Eric Harding.

Meeting called to order @ 6:58 pm by Mike de Wit. Second by Tony Wright. MSC.

#### **Correspondence:**

- Clem Remillard received an email from Joshua Craig regarding the funding. We have until Sept 20, 2019 to use the approved funds for capital purposes. If not used then we will be put into the spring 2020 funding.
- Clem Remillard received an email from outside party relating to the misuse of a fire truck outside of the District. Mike de Wit also noted that he received complaints in person regarding the misuse of the fire truck.
- Russ McMann forwarded an email from a woman who is putting on a workshop regarding well water for residents of the District. Clem stated that the fire hall is not zoned for gatherings/meetings to be held at the hall unless related to the District's mandate. Russ McMann will contact the woman and let her know that we cannot hold a meeting here at this time. Mike de Wit motions to go ahead with rezoning of the hall. Clem Remillard to follow up on this issue.
- Russ McMann received an email regarding a potential grant available to the District in the amount of \$25,000.

**Financial Report:** presented by Sarah Zubkowski.

- List of bills noted.
- Sarah Zubkowski asked that the firefighters provide their budget for 2020 by the next meeting.

**Fire Department Report:** presented by Russ McCallum.

- 1 call in July – burning complaint.

#### **Old Business:**

- Clem Remillard has the keys requested by the firefighters. Sarah Zubkowski to provide fobs. Clem remillard to provide letters for signature to Russ McMann.
- Russ McMann has the final legal agreement for the Shady Mile tank and has a final bill from Joe Mayzes which he provided to the board. Clem Remillard asked that the term be changed on the agreement be changed to a longer period.
- Russ McMann to meet with engineer again to finalize the drawings for the tanks at the firehall. Russ McMann also wants to put a pump on the tanks so it is easier for other mutual aid fire halls to draw water. Also stand pipes may change location to ensure that use of tanks simultaneously is possible. John Gregson will send out the tender once the project is finalized.
- Russ McMann has serial numbers for the Shaw box from Dave LeNeveau placed in the weight area. The firefighters confirmed it will not cost the District any more money and

that the board needs to phone and activate the box. Clem Remillard to follow up with Shaw.

#### **New Business:**

- The board asked Russ McMann to provide an explanation regarding the truck being taken out of District to a party which resulted in many complaints from residents and also people out of the District as pictures were posted on Facebook. Russ McMann stated that a fire fighter took the fire truck out for training purposes with a probationary firefighter. He did not know the fire truck was going to be taken out of District and used at a party. Mike de Wit would like to see a bylaw put in place regarding use of the truck. Clem Remillard suggested that the Board be let know when the fire truck is being used. Russ McMann stated that this is not an option. Mike de Wit also noted that it may be an issue with ICBC which is a concern. Clem Remillard stated that the Board should meet with the fire fighter and discuss this issue with him. Mike de Wit stated that he would like the bylaw to state that if there is a misuse of truck then it should be immediate termination of the fire fighter. Clem Remillard asked whether it should be a bylaw or a policy. Mike de Wit agreed that a policy should be put in place and not a bylaw. Tony Wright seconded the motion for a policy for the misuse of the truck. Board to work on this policy.
- Budget prepared by Sarah Zubkowski was presented and reviewed with the board.
- Painting of exterior of hall completed per quote. Clem Remillard motions to use firehall maintenance fund to pay the \$4,950 invoice. Second by Mike de Wit. MSC.
- Clem Remillard received invoice from insurance agency regarding roof repairs from wind storm. Deductible of \$1,000.

#### **Questions:**

- Harold Kamikawaji first wanted to say thanks to the fire department for the assistance with their garage fire. Harold Kamikawaji and Eric Harding want to have a party to show their appreciation to the fire department, the board, and the people who have worked on the garage restoration. He will provide a final date and time.

#### **Motions Adopted by E-Mail:**

- Motion to pay bills and approve minutes made by Tony Wright Aug 1, 2019. Second by Mike de Wit Aug 1, 2019. MSC.
- Motion to pay bills made by Tony Wright Aug 14, 2019. Second by Clem Remillard Aug 14, 2019.
- Motion to pay bills made by Clem Remillard Aug 20, 2019. Second by Tony Wright Aug 20, 2019.
- Motion to pay Sarah Zubkowski made by Clem Remillard Aug 25, 2019. Second by John Gregson Aug 25, 2019.
- Motion to pay bills made by Clem Remillard Aug 28, 2019. Second by Tony Wright Aug 28, 2019.

Motion to adjourn meeting @ 8:52 pm made by Neil Nelson. Second by Mike de Wit. MSC.

Next meeting Sept 19 @ 7 pm.