

## **Mountain Fire Protection District**

### **Trustee Meeting**

**September 20, 2018**

**In Attendance:** Trustees Neil Nelson, Mike deWit, John Gregson, and Tony Wright. Clem Remillard was absent. Administrator/Financial Officer Sarah Zubkowski. Fire Chief Russ McMann and firefighter Wayne Morgan.

Meeting called to order @ 7:01 pm by Neil Nelson.

**Correspondence:** None.

**Financial Report:** presented by Sarah Zubkowski.

- List of bills noted.

**Fire Department Report:** presented by Russ McMann.

- 2 calls in July – 1 MVA and 1 alarm activated.
- There have been many residents of the District applying for membership to the fire department. Russ McMann stated he would like to increase the number of firefighters to 32 to make up for the 2 current members not in gear but included on the list. Board agreed to this.

**Old Business:**

- The retractable lanyard is to be installed in the tower. Wade Pile to follow up on getting this installed.
- The fire department have a material list for the dry hydrants at Witchcraft and will provide a quote to the board.
- Russ McMann still to obtain a quote for the ropes.
- Russ McMann stated that the meeting with City of Nanaimo Fire Chief Karen Fry went well. Just waiting on mutual aid agreement from the City to review and discuss with other fire departments.

**New Business:**

- A survey was completed on the property and adjacent park with regards to water tank placement. The RDN is now reviewing the survey and will need to approve the survey. After this a geotechnical survey can be done.
- Russ McMann asked about the cell phone and gas allowances for the fire department and if the amounts can be paid to the fireman's association directly and then paid out to the fireman that are using the gas directly. The Board will discuss and review.

**2019 Budget:**

- Sarah Zubkowski provided a draft District budget.

**Motions Adopted by E-Mail:**

- Motion to pay bills by Neil Nelson Aug 20, 2018. Second by Clem Remillard Aug 25, 2018. MSC.

- Motion to approve minutes by Neil Nelson Aug 25, 2018. Second by Mike deWit Aug 25, 2018.
- Motion to pay bills by Mike deWit Aug 28, 2018. Second by Tony Wright Aug 28, 2018. MSC.
- Motion to pay Sarah Zubkowski made by John Gregson Sept 3, 2018. Second by Mike deWit Sept 3, 2018. MSC.
- Motion to pay bills by Tony Wright Sept 6, 2018. Second by Neil Nelson Sept 6, 2018. MSC.
- Motion to pay bills by Mike deWit Sept 13, 2018. Second by Clem Remillard Sept 15, 2018. MSC.
- Motion to pay Sarah Zubkowski made by John Gregson Sept 17, 2018. Second by Neil Nelson Sept 17, 2018. MSC.
- Motion to pay bills by Neil Nelson Sept 20, 2018. Second by Tony Wright Sept 20, 2018. MSC.

Motion to adjourn meeting @ 7:54 pm made by Neil Nelson. Second by John Gregson. MSC.

Next meeting is on October 18, 2018 @ 7pm.